



JERSEY Chamber of Commerce

**Annual Report and Financial Statements
for the year ended 28 February 2022**

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

<u>Contents</u>	<u>Page</u>
Notice of Annual General Meeting	3
Minutes of the Annual General Meeting held on 20th May 2021	4-7
Report of the Executive Council	8-9
President Overview	10
Chief Executive Overview	11
Committee Reports	12-18
Honorary Treasurer Report	19
Subscription Fees 2021-2022	20
Independent Chartered Accountant's Review Report	21
Statement of Total Comprehensive Income	22
Statement of Financial Position	23
Statement of Changes in Equity	24
Notes to the Financial Statements	25-30

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Jersey Chamber of Commerce will be held at 11:00am on Tuesday 17th May 2022 at the Radisson Blu Hotel, Noirmont Suite.

AGENDA

1. Attendance and apologies for absence
2. Approval of the minutes of the Annual General Meeting held on Thursday 20th May 2021
3. Matters arising
4. Receive Annual Reports for the year ended 28th February 2022 and adoption of the Independent Financial Review of the accounts for the year ended 28th February 2022
5. Election of President
6. Election of Vice-President
7. Election of Honorary Treasurer
8. Election of Independent Financial Reviewers
9. Election of Members of the Executive Council
10. Adoption of the subscription rates for the year 2022/23

We would very much like to see as many members represented as possible and we look forward to you joining us on Tuesday 17th May - Thank you.

By order of the Executive Council

25th April 2022

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Annual General Meeting (“AGM”)																																														
Date: 20 th May 2021	Time: 11 am	Zoom																																												
Chair	Jennifer Carnegie – President (“JC”)																																													
Note taker	Lisa Cousins																																													
Apologies	Mark Duffy John Garton																																													
Attendees	<table style="width: 100%; border-collapse: collapse;"> <tr><td>Murray Norton - Chief Executive (MN)</td><td>Andrew Kingham</td></tr> <tr><td>John Shenton - Vice President (JS)</td><td>Ruth Wainwright</td></tr> <tr><td>Adam Budworth – Hon. Treasurer (AB)</td><td>Mike Freer</td></tr> <tr><td>Jim Hopley (JH)</td><td>Mark Duffy</td></tr> <tr><td>Lorna Pestna (LP)</td><td>Robert Ritchie</td></tr> <tr><td>Justin Clapham (JCM)</td><td>Ian Ferguson</td></tr> <tr><td>Steve Jewel (SJ)</td><td>Nicolle Maltwood</td></tr> <tr><td>Paul Murphy (PM)</td><td>Ronnie Isherwood</td></tr> <tr><td>David Dodge DD)</td><td>Christopher Austin</td></tr> <tr><td>Connor Burgher (CB)</td><td>Robert Surcouf</td></tr> <tr><td>Robert Mackenzie (RM)</td><td>Lydia Barratt</td></tr> <tr><td>Emma Holliday (EH)</td><td>Catherine Elliott</td></tr> <tr><td>Leonie McCrann (LM)</td><td>Candice Warman</td></tr> <tr><td>Becky Hill (BH)</td><td>Helen Roche</td></tr> <tr><td>Claire Reynard (CR)</td><td>Malcolm Ferey</td></tr> <tr><td>Miles Jude (MJ)</td><td>Nardine Nicolas</td></tr> <tr><td>Damian Warman</td><td>Chris Edmond</td></tr> <tr><td>Simon Matthew</td><td>Tim Rogers</td></tr> <tr><td>Neil McCluskey</td><td>Susan Lintell</td></tr> <tr><td>John Vibert</td><td>Matthew Galvin</td></tr> <tr><td>Kenny Sillars</td><td>James Filleul</td></tr> <tr><td>Eliot Lincoln</td><td>Lee Madden</td></tr> </table>		Murray Norton - Chief Executive (MN)	Andrew Kingham	John Shenton - Vice President (JS)	Ruth Wainwright	Adam Budworth – Hon. Treasurer (AB)	Mike Freer	Jim Hopley (JH)	Mark Duffy	Lorna Pestna (LP)	Robert Ritchie	Justin Clapham (JCM)	Ian Ferguson	Steve Jewel (SJ)	Nicolle Maltwood	Paul Murphy (PM)	Ronnie Isherwood	David Dodge DD)	Christopher Austin	Connor Burgher (CB)	Robert Surcouf	Robert Mackenzie (RM)	Lydia Barratt	Emma Holliday (EH)	Catherine Elliott	Leonie McCrann (LM)	Candice Warman	Becky Hill (BH)	Helen Roche	Claire Reynard (CR)	Malcolm Ferey	Miles Jude (MJ)	Nardine Nicolas	Damian Warman	Chris Edmond	Simon Matthew	Tim Rogers	Neil McCluskey	Susan Lintell	John Vibert	Matthew Galvin	Kenny Sillars	James Filleul	Eliot Lincoln	Lee Madden
Murray Norton - Chief Executive (MN)	Andrew Kingham																																													
John Shenton - Vice President (JS)	Ruth Wainwright																																													
Adam Budworth – Hon. Treasurer (AB)	Mike Freer																																													
Jim Hopley (JH)	Mark Duffy																																													
Lorna Pestna (LP)	Robert Ritchie																																													
Justin Clapham (JCM)	Ian Ferguson																																													
Steve Jewel (SJ)	Nicolle Maltwood																																													
Paul Murphy (PM)	Ronnie Isherwood																																													
David Dodge DD)	Christopher Austin																																													
Connor Burgher (CB)	Robert Surcouf																																													
Robert Mackenzie (RM)	Lydia Barratt																																													
Emma Holliday (EH)	Catherine Elliott																																													
Leonie McCrann (LM)	Candice Warman																																													
Becky Hill (BH)	Helen Roche																																													
Claire Reynard (CR)	Malcolm Ferey																																													
Miles Jude (MJ)	Nardine Nicolas																																													
Damian Warman	Chris Edmond																																													
Simon Matthew	Tim Rogers																																													
Neil McCluskey	Susan Lintell																																													
John Vibert	Matthew Galvin																																													
Kenny Sillars	James Filleul																																													
Eliot Lincoln	Lee Madden																																													
Guest(s)	None																																													

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

1. Welcome, Attendance & Apologies			
Speaker	JC		
Discussion	<p>JC welcomed everyone to the AGM and noted the apologies that had been received.</p> <p>JC noted that Chamber now have highest number of members they have ever had. During the last year and through the pandemic Chamber increased its communication with Government which was of benefit to Chamber members and also dealt with Brexit through the last year. There were no social events, but still a busy year.</p>		
Conclusions	<p>Highest ever number of members for Chamber.</p> <p>Increased communication with Government.</p> <p>Dealt with Brexit.</p> <p>No social events.</p> <p>A busy year.</p>		
Action Items	Person Responsible	Deadline	
None			
2. Approval of the minutes of the AGM held on Wednesday 17 th June 2020			
Speaker	JC		
Discussion	The minutes of the previous meeting were tabled and approved.		
Conclusions	The approval of the minutes of the AGM held on 17 th June 2020 subject to any minor amendments was proposed by JH and seconded by LP.		
Action Items	Person Responsible	Deadline	
None			
3. Matters Arising			
Speaker	JC		
Discussion	IT WAS NOTED that the matters arising from the previous minutes were all actioned.		
Conclusions	All matters arising were actioned.		
Action Items	Person Responsible	Deadline	
None			
4. Approval of the Annual Report for the year ended 28th February 2021 and adoption of the independently examined accounts for the year end 28th February 2021			
Speaker	AB		
Discussion	<p>AB advised that the 2020 accounts which were presented in draft at the last AGM have now been finalised.</p> <p>AB noted for the 2021 accounts, the last social event that was held was Chamber's Gala ball in March 2020 and noted that there has always been a significant income raised from Chamber events, but added that it has been a successful year for chamber with £465,000</p>		

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

	in the bank. A bad debt of £8,000 from 365 Tickets has had to be written off due the business not surviving the pandemic. £10,000 was generated from sponsors and membership was up. Professional fees were spent on the Chamber building, and there will be no increase in subscription costs this year.		
Conclusions	Approval of the Annual Report and Independently Examined Financial Statements for the year ending 28 th February 2021 was proposed by JC and seconded by JS.		
Action Items		Person Responsible	Deadline
None			
5. Election of Honorary Treasurer			
	JC		
Discussion	IT WAS NOTED that there is a requirement to re-elect our Honorary Treasurer. JC extended her thanks to AB for all his hard work.		
Conclusions	It was proposed by JCM that AB remain and act as Honorary Treasurer and this was seconded by JS.		
Action Items		Person Responsible	Deadline
None			
6. Election of Independent Financial Reviewers			
	JC		
Discussion	IT WAS NOTED that there is a requirement to re-elect the Independent Financial Reviewers. JC extended her thanks to Bracken Rothwell who acted as Independent Financial Reviewers for the period 2020/21.		
Conclusions	The re-appointment of Bracken Rothwell as independent Financial Reviewers for 2021/22 was proposed by AB and seconded by SJ.		
Action Items		Person Responsible	Deadline
None			
7. Election of Member to the Executive Council			
?? minute	JC		
Discussion	IT WAS NOTED that the following members were stepping down from the Executive Council: <ul style="list-style-type: none"> • Daphne East as chair for the Retail & Supply Committee • Pauline Power as chair for the Employment & Skills Committee <p>JC noted her thanks to all for their hard work and contributions to Chamber.</p>		

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

	<p>JC noted that the position of President of Chamber was a 2-year term and this has been extended to a 3 year term and JC noted she now enters into her third year as President.</p> <p>JC noted that JS remains as Vice President, AB as Honorary Treasurer, and MN as Chief Executive for Chamber.</p> <p>The chairs of the committees remain the same as the previous year, with the exception of the Retail & Supply Group and the Employment & Skills Committee and there was a new Group formed last year Tourism, Venues & Attractions Group.</p>						
Conclusions	<p>It was proposed by DD and seconded by CB that PM be appointed to the chair of the Retail & Supply Group and member of the Executive Council.</p> <p>It was proposed by David Seymour and seconded by EH that RM be appointed to the chair of the Tourism, Venues & Attractions Group and member of the Executive Council.</p> <p>It was proposed by BH and seconded by CR that LM be appointed to the chair of the Employment & Skills Committee and member of the Executive Council.</p>						
Action Items	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 65%;">Action Items</th> <th style="width: 20%;">Person Responsible</th> <th style="width: 15%;">Deadline</th> </tr> </thead> <tbody> <tr> <td>None</td> <td></td> <td></td> </tr> </tbody> </table>	Action Items	Person Responsible	Deadline	None		
Action Items	Person Responsible	Deadline					
None							
8. Adoption of the Subscriptions Rates for 2020/21							
	MN						
Discussion	IT WAS NOTED that there were to be no changes to the subscription rates for the year ahead as Chamber recognised the challenges that its members are facing in the coming year and are here to support its members and to encourage growth.						
Conclusions	No changes to the subscription rates was proposed by AB and seconded by JS.						
9. Any other business							
	Various						
Discussion	<p>JC thanked members for their continued support.</p> <p>There being no further business, The President thanked the Executive Team and Executive Council for their on-going support and the members for their attendance and the Meeting was closed at 11.15am.</p>						

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Report of the Executive Council

The Executive Council presents its Report and the audited (in progress) Financial Statements for the year ended 28 February 2022.

Objectives

The association was founded in 1768 and incorporated in the year 1900 in Jersey, Channel Islands, and is proud of its claim to be the oldest Chamber of Commerce in the English-speaking world. The association's principal declared objective is to promote trade, commerce, navigation and the general prosperity of the Island of Jersey. The association's Executive Council, accordingly, seeks to ensure that the association represents and promotes local businesses in the Island, and to work for a business environment conducive to prosperity.

Responsibilities of the Executive Council for the Financial Statements

The Executive Council is responsible for ensuring that proper financial records are kept by the Honorary Treasurer and for ensuring that there is a thorough review of all financial transactions that are made every year by the Honorary Treasurer.

The Honorary Treasurer prepares financial statements for each financial year that give a true and fair view of the state of affairs of the association as at the end of the financial year, and of the income or deficit for that period.

In preparing the financial statements, the Executive Council:

- Selects suitable accounting policies and then applies them consistently.
- Makes judgements and estimates that are reasonable and prudent.
- States whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepares the financial statements on the going-concern basis unless it is inappropriate to presume that the association will continue in business.

The Executive Council is responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the association. The Executive Council is responsible for safeguarding the assets of the association and hence for taking reasonable steps for the prevention and detection of fraud, error and non-compliance with laws and regulations.

Principal Activities

The statement of total comprehensive income for the year is set out on page 22. The principal activities of the association are unchanged since last year. Further information on the association's activities during the year ended 28 February 2022 are contained in the President, Chief Executive and the Honorary Treasurer reports.

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Report of the Executive Council *(continued)*

President and Vice-President

The President and Vice-President of the association at 28 February 2022 were Jennifer Carnegie and John Shenton respectively. Under the association's constitution, the term of office for the President and Vice-President is three years. These positions are to be elected at the annual general meeting in 2022.

Executive Council

The Executive Council Members and Committee Chairs at 28 February 2022 were:

Jennifer Carnegie	President
John Shenton	Vice-President
Adam Budworth	Honorary Treasurer
Olaf Blakeley	Legal Advisor
Murray Norton	Chief Executive
Jim Hopley	Special Advisor, Sustainable Business & Voluntary Sector and Chair, Environment Committee
Cathy Elliott	Chair, Building & Development Committee
Justin Clapham	Chair, Finance Committee
Ronnie Isherwood	Chair, Digital Committee
Paul Murphy	Chair, Retail and Supply Committee
Robert Mackenzie	Chair, Tourism, Venues & Attractions Group
Leonie McCrann	Chair, Employment & Skills Committee
Nicole Maltwood	Chair, Future Chamber

Honorary Treasurer

The Honorary Treasurer of the association at 28 February 2022 was Adam Budworth who was elected at the 2021 AGM.

Independent Examiners

The Association's Independent Examiners, Bracken Rothwell Limited have indicated their willingness to stand for another year.

Bankers

NatWest Bank Plc

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

President Overview

The past year has been one of recovery from and learning to live with Covid, tentatively at first and now with much greater confidence. That Covid period saw, if anything, closer engagement and collaboration between Chamber and Government and I am very grateful to all on both sides who have facilitated this relationship. It's pivotal to our ability to achieve our raison d'être: that of promoting commerce responsibly to set conditions for better economic performance that allows Jersey to thrive.

Covid served to distract us all from some perennial issues which are now back at the top of the 'In Tray', such as migration and population policies, the housing crisis, and meeting the upturn in recruitment needs as demand in retail and hospitality recovers. Our specialist Committees have been fully engaged gathering Members' views and formulating policy suggestions on each of these challenging issues – which do need advancing; the time for admiring these problems has passed and resilient solutions are needed.

Our approaches to communication across our network have adjusted due to Covid and we have held some 30 online seminars as a consequence. This has proved both efficient and highly effective. We have engaged actively with scrutiny panels to put our points of view, which is acknowledged as beneficial for the Government as well as for Members. 'Food for Thought' dinners are another initiative that provide a forum for selected groups of specialists to work on topical issues and inform our collective line.

Chamber lunches have bounced back from Covid very positively with an array of highly regarded speakers who have drawn sell-out crowds, coupled with strong sponsorship from Member businesses.

Paul Murphy and Cathy Elliott, Chairs of the Retail and Supply Committee and Building and Development Committee respectively are stepping down this year and I would like to formally thank them for really making a difference to Chamber. We have benefitted greatly from their time and effort, and we are in no doubt that it is exactly that type of commitment that makes Chamber as successful as it is.

This will be my final report to you as Chamber President. It has been a tremendous privilege to represent the Jersey business sector for the past 3 years. I owe a great debt of gratitude to Murray Norton and his team, and to our Committees who do so much of the important, detailed work; also, to those in Government who have worked with us so readily. I am confident we have a thriving organisation that is well set for a bright future. Thank you all for your support.

Jennifer Carnegie
President, Jersey Chamber of Commerce

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Chief Executive Overview

The challenges of the Covid-19 pandemic on businesses and our own organisation for the first part of last year continued to hamper the stability of many sectors and the calendar of Chamber events. Our priorities throughout this period were to engage with businesses and ensure that our sector led committees continued to press for the appropriate level of support from Government, both financially and in timely decision-making. As a recognised advisor and 'critical friend' to Government, Jersey Chamber has built on the newly forged lines of communication throughout the past year. This transferred from actions over Covid to new policies and strategies as we emerge into recovery and growth from the challenges of the past two years.

Our strategic plans of engagement equipped Chamber teams and smaller working groups, with a busy engagement programme with Government and Scrutiny Panels. The hiatus of an impending election and change of Government so close to changes within Chamber is an area we should ready ourselves for. Inevitably, new relationships will be formed with States Members in Government and Scrutiny during the coming months to continue the good work that is ongoing.

Chamber, as a business, set about its own recovery in the last six months of this year, with near sell-out lunch events since October 2021, together with improved sponsorship revenues, more sophisticated staging, an improved ticketing system and a higher profile of marketing. The reintroduction of sponsored breakfast briefings has now begun, together with a series of private sector-specific dinners that is our busiest events calendar ever. The recruitment of an Events & Marketing Manager, as restrictions eased, has played a vital role in these improvements. The 2022 lunch calendar is now fully sponsored and dates for 2023 are now attracting sponsorship.

The further development of our Chamber building has continued and will step up in the next 12 months. This work has and will incur added costs but also increase the value of the Chamber portfolio and provide improved facilities to the membership.

Chamber membership has maintained over the past year at near record highs and a proactive approach to attracting more members is ongoing. We head into the next year with renewed optimism with the most knowledgeable sector committees in the island, ready to engage with a new Government and new Scrutiny panels.

My thanks to our Office Manager, Helen Roche, and Events and Marketing Manager, Zara Raymond, for their support, professionalism, and effort. It is a pleasure to work alongside them. My gratitude must also go to the soon to be out-going President, Jennifer Carnegie, for her wise guidance, friendship, and astonishing hard work for Chamber. This year we will warmly welcome a new President, Vice President, Treasurer and some new Committee Chairs, who will be joining the Executive Council. I look forward to working with them as Chamber continues to represent the business community of Jersey.

Murray Norton
Chief Executive, Jersey Chamber of Commerce

Committee Reports

Finance Committee

The finance sector has remained robust over the past 12 months. Working from home remains an option for many businesses, but the industry, in general, is spending more time working from central office locations and productivity across the sector continues to increase.

Recruitment has been one of the most significant challenges, with general shortages across administration, accountants, technologists, and middle management. The cost of living in Jersey has increased, with property prices being a significant contributor. This has increased the challenge of retaining staff in Jersey and attracting new staff to Jersey. The previous restrictions resulting from Brexit has compounded the issue, due the enhanced restrictions for bringing talent into Jersey. As the industry is expecting a steady increase in growth over the next few years, firms have been preparing for this by exploring further opportunities for process automation and outsourcing work to other jurisdictions. Member firms are reporting the cost of outsourcing has increased due to the overall increase in demand.

Due to the geopolitical issues, cyber-related threats have increased. Many companies have increased their level of cyber protection, which has had a negative impact on productivity due to restrictions on information which can no longer easily be sent electronically. Furthermore, the Russia related sanctions and risk reviews have also negatively impacted most firms due to internal and external validation work and reporting requirements.

The Chamber Finance Committee meets regularly and has membership representation across most financial services sectors. We have met several governmental and quasi-governmental representatives, and we have collated and shared industry views for many inquiries and feedback requests.

The main topics debated during committee meetings and fed back to decision-makers include Covid-19, geopolitical issues, taxation, immigration, migration, cybersecurity, technology and legislation.

I thank all of the Finance Committee members for their continued engagement, the experience they bring, and the valuable contributions made over the last 12 months.

Justin Clapham
Chair, Finance Committee.

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Retail and Supply Committee

In this year our committee focused on the following priorities

Priority	Focus Area	Chamber group representatives
1	a) Interim Retail Strategy b) Retail Strategy	David, Marion, Mark, Lorie, Paul
2	Data Development	Lorie, Paul
3	Population & Migration Policy	Stephen, Paul
4	Sustainable Transport Policy and Carbon Neutrality	David, Miles, Kevin, Richard
5	Tax (Within Retail but felt required more support)	John Shenton, Paul

Some key highlights of the projects and tasks we have been working on:

- **Strategy development:** In October, Nov and Dec 2021 a number of committee members and Ian Clarkson came together in three workshops to develop and support retail strategy development using a PEST framework. This remains a guide and working document to help support future retail strategy work in 2022.
- **Data Development:** Delighted to confirm that we have used data far more frequently in our exchanges and now started on a pathway to support a data workshop and development plan that is well underway with the Jersey Business team.
- **Broad Street:** Chamber has been a representative of the Broad Street board throughout the year supporting development of the approach and helping to ensure that the voice and considerations of retail, supply chain are represented and that we challenge assumptions through effective use and collection of data.
- **Tax:** Chamber team supported investigation and considerations of the de-minimis level and the impact of tax and on island retail. Support was given to treasury and the economic department on the implications of continued online growth and the loss of tax revenues during the consultation. We continue to support the process and application of this with the customs and logistics teams in preparation for Jan 2023 changes.

Ahead we have rising costs of distribution, manufacturing and decreasing consumer confidence and so as chamber committee we have a continuing job to represent membership and to collaborate with our key stakeholders to ensure these matters from the group and business community are well represented.

I wish to thank the committee members for their support, attendance, and guidance in the last year. I would also like to remind any member that views and support can always be offered and that the committee is always open to varied approaches and welcomes feedback at any time.

Paul Murphy
Chair, Retail & Supply Committee

Annual Report and Financial Statements for the year ended 28 February 2022

Employment & Skills Committee

There have been significant changes from an employment perspective in the last year with the number of jobs vacancies on the Island reaching an all-time high in early 2022. Many businesses have struggled to fill vacancies within existing population and housing constraints.

In mid-2021, I took on the position of chair of the committee and as a committee we agreed our focus for the year would be on:

Employment

- Reviewing relevant legislation changes and feeding back to Government or other bodies
- Reviewing global HR trends and information sharing across the committees
- Diversity and inclusion in the workplace
- Well-being in the workplace

Skills

- Skills gaps and link to other issues e.g. gender equality in senior positions

In the year, the committee reviewed proposed employment legislation relating to zero-hour contracts, minimum wage and incapacity benefit. In addition, the committee reviewed draft policy relating to population and COVID funding and committee members provided representation at the Gender pay gap public hearing with Ministers. The committee engaged with Scrutiny panels, the Social Security Minister and Government Officers to share views of these proposals which were incorporated into the approach to these proposals, making a positive impact for members and Islanders alike. The committee held two wellbeing webinars which focused on the link between wellbeing and engagement and retention, and the link between wellbeing and productivity and growth which were well attended by members.

The committee created and issued a skills survey to Chamber members to understand what some of the key skills gaps are, and whether there is a perceived link between these gaps and underlying issues such as the gender pay gap, skills development, and flexibility within organisations. Over 80 responses to the survey were received and some interesting findings identified which are due to be shared with Chamber members and publicly in June 2022. It is also intended that the committee will engage with other organisations and committees on-island to consider a co-ordinated approach to the assessment of the skills issues and how to co-ordinate an island approach to removing known barriers. In the next year, the committee will continue to evolve its work in these areas and work with both Chamber committees and other organisations to deliver better outcomes from an employment and skills perspective for Chamber members and the Island as a whole.

Leonie McCrann
Employment and Skills Committee

Tourism, Venues & Attractions Group

2021 proved to be another extremely challenging year for Jersey's tourism and hospitality industry sector. With borders remaining essentially closed to visitors until the end of May and continuing restrictions on public gatherings during the summer, businesses only started to see some significant levels of trading from July onwards.

The UK source market did recover to some extent, but there were very few visitors from Europe. Whilst the easing of restrictions did allow for a more 'normal' experience for visitors, many businesses struggled to recruit sufficient staff to enable them to cope with the increased demand. This meant that many were forced to reduce trading hours and/or operate with a lower capacity.

Dealing with all these issues, The TVA Group was continuously engaged with Government as we sought to work through the ever-changing rules relating to Covid. In addition, we worked with other representative bodies, to secure extensions to payroll co-funding and fixed cost support. This was especially important through the winter months when restrictions were re-introduced, before finally being removed in March 2022.

Alongside managing the challenges of the pandemic, the Group has engaged with the Government Economy team as it has developed a new Tourism Strategy, which is due to be published at the end of April 2022. This Strategy has been produced to provide existing and new stakeholders with the confidence to invest in their businesses as the island's tourism industry recovers fully from the pandemic, so it will be interesting to see how the industry reacts.

Representations were also made regarding the Bridging Island Plan, Migration & Population Policies as well as on Licensing. Following the challenges of recruiting seasonal staff in 2021, the Group has played a key role in helping to achieve changes to the legislation around work permits and in particular has supported the establishment of a MOU with Antigua and Barbuda which will allow many of their hospitality workers to work in Jersey during the island's low season (May to October).

However, a significant challenge remains in addressing the shortage of staff accommodation for seasonal workers. So, whilst several new sources of labour have been created, there is an urgent need to source more accommodation units for staff. Something which Government are engaged with the sector to try to resolve.

There is no doubt that 2022 is going to bring a strong recovery in visitors to Jersey, together with an increase in corporate and private events, all of which will benefit the industry. However, it is going to take at least another 2 years to see a full recovery back to pre-pandemic levels.

Robert Mackenzie
Chair, Tourism, Venues & Attractions Group

Building & Development Committee

2021/2022 Completed Projects / Work in Progress:

In relation to the Government of Jersey:

- Planning Procedure including formation of new planning working group.
- Bridging Island Plan Consultation & Implementation seminars
- Election Briefings

In relation to wider industry related and other issues:

- Brexit / Supply Issues and Industry wide price increases

Following on from the challenges brought about by Covid and ultimately still dealing with some of the issues, namely the Planning Backlog, the Building and Development Committee subsequently spent a large part of 2021/22 reviewing the content of, commenting and providing a full consultation document on the Bridging Island Plan.

Despite numerous requests for greater engagement at the development stage and raising concerns about the timing and amount of work required for a short term plan during the recovery stages of a pandemic with scrutiny and other direct routes, the plan went ahead and the team are now in the process of assisting with seminars and meetings with the Planning and Policy teams to try and ensure that the implementation of this new plan does not further stifle business.

Members of the B&D committee are still meeting as part of a Planning Working Group formed during lockdown; this being one of the better things to come out of the pandemic. The group consists of members from both Chamber B&D committee, JECC and AJA together with Planning officers and deals specifically with departmental planning related issues with the aim of monitoring the progress rate and seeing where red tape issues can be changed to help speed up the process and assist with removal of the backlog. The meetings have been successful and will continue as they provide useful dialogue between the Planning dept. and industry.

We also continue to monitor the effects of Brexit on the industry as well as other cost increase related issues due to shortage of materials and manufacturing brought about by periods of lockdown. With new and substantial energy price rises and the war in Ukraine there will ultimately be further impact on cost. Materials in some cases have already increased by +50% almost overnight. This, together with delivery issues bringing about problems on many sites at the beginning of the year, has been a challenge for builders and clients alike. Whilst the delivery issue does appear to be easing, the costs in many cases are still rising.

As the elections approach, we are involved with various seminars and briefings for candidates aiming to inform them of the many good things that the Building and Development industry does for the island together with showing them how they can help the industry to deliver the aims of the new plan through increased and better dialogue. We are currently producing a charter for distribution to candidates that we hope they will read and take on board if elected.

In conclusion, whilst this has been another extremely challenging year with many of the challenges looking to continue for some time, we are seeing an increase in business optimism. Perhaps with people returning to the office and the ability to travel a little more freely, people are starting to look forward again.

Cathy Elliott
Chair, Building & Development Committee

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Environment Committee

Who would have predicted 12 months ago that the vagaries of Covid-19 would be impacting still in such a significant way on the activities of Chamber and in this case its Environment Committee and indeed the activities of its Third Sector members a year on?

We have all become more expert handling a range of virtual meeting mechanisms and communicating across this means with politicians, government officers and indeed each other. Never-the-less this has not prevented Chamber and its Environment membership communicating as required on a number of major issues over the period. These inputs have been vital in contributing to final policies brought forward by the current Government in the last few weeks of its tenure in the Spring of 2022. I am not totally sure that the themes anticipated in last years' report of "localism" and "building back better" have been consistently delivered in deliberations but some elements have had an obvious "green tinge" as they moved to a conclusion.

Most critical in these involvements have been contributions to the thought processes behind the Bridging Island Plan (BIP), the Carbon Neutral Roadmap (CNR) and its linked Sustainable Transport Policy (STP) plus on-going work on what is described as the New Hospital Project as it moved towards the current deliberations on the initial comprehensive planning application. With such a diverse membership establishing unanimity of opinion on most of these issues has proved near on impossible but Chamber members and, in particular those engaged with the Environment Committee, have been able to express their concerns and opinions on the risks, opportunities and impacts not only on the community at large but also on businesses both large and small of these developing strategies. Perhaps the biggest question yet to be answered is if the varied initiatives are actually from a policy perspective fully linked together and indeed if they will be carried through unchanged by the new political regime when it is formed in July / August after the forthcoming General Election.

The vital factor forward is to ensure that Chamber and its membership remains fully engaged with the new Government and its advisors as these policies are further developed to ensure that there is realism in the thought processes. There needs to be a recognition of the realities, particularly at a time when many businesses are struggling with ever rising costs and lack of resources and that many organisations are in particular faced with serious labour and skills shortages.

Government must also recognise that the CNR and STP in particular need to be based on the concept of a "Just Transition" not only for the most vulnerable in Society but also for many commercial organisations likely to be impacted going forward. There is opportunity in many of these processes for Chamber members to make and retain sustainable changes to the way they operate in for example increased energy efficiency, but it is incumbent on Government to commit sufficient funding up-front to assist commerce in delivering its part of the required changes.

If the latter is the case with businesses then certainly in a broader sense it is essentially vital to the Third Sector generally. Charities and NPO's of all sorts have had a particularly difficult time like much of commerce during the extended pandemic and are now facing ever increasing calls on their financial and manpower resources as the hoped-for recovery kicks in. Engagement on a meaningful basis with the authorities has been patchy at best and with a developing philosophy of backing much by way of the provision of services into the community (Health and the emerging Care Model is a classic example of this) then if a full and meaningful partnership is the only way it is going to work. Resources in terms of both people and money must be appropriately aligned to enable the Sector to deliver the desired outcomes without imploding.

Jim Hopley

Chair, Environment Committee & Chamber Special Advisor, Sustainable Business/Third Sector

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Digital Committee

The Jersey Chamber of Commerce Digital Business Committee has met virtually throughout the last year moving its meetings from monthly to bimonthly having been less active than years before, this due to a combination of factors including lockdown and engagement of third parties including government. However we have continued to contribute articles for and on behalf of Chamber and engage with a number of members and organisations and look forward returning to more productive years ahead.

The committee has now been able to engage with the Jersey Government procurement team and is hosting a joint meeting on an upcoming digital opportunity. The Digital business committee has a number of events in the pipeline including the upcoming June Cyber Security Briefing Sponsored by JT.

The committee said goodbye to two members, introduced one new member and is delighted to appoint David Cartwright as vice chairman.

I would like to extend my thanks to all committee members, welcome new members and thank Murray and the Chamber team for their ongoing support. I would also like to thank Jennifer Carnegie and John Shenton for their service as President and Vice President.

Ronnie Isherwood
Chair, Digital Committee

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Honorary Treasurer Report

Last year I wrote we would be unable to quantify the effects of Covid19 on our Financial performance, now we are moving to the new normal I can confirm we have a surplus for the year of £15,000.

Our sponsorship income has remained stable for the past 3 years, the same period we have chosen to freeze subscription rates. Our membership income remains strong and membership levels are similar to the previous year. Event income has remained consistent year on year with many lunch events taking place during the course of the year (when permitted). Overall there has been a £10,000 reduction in total income which is directly attributable to a reduction in payroll co-funding income of £13,000 compared to the previous year.

Our costs continue to be well managed, the recruitment of an events and marketing manager in November has resulted in additional staff costs compared to 2021. Total expenditure over the period has increased £2,500 compared to the previous year with most expenditure lines being reasonable compared to 2021. With the exception of £3,200 included in general repairs for professional fees relating to our Pier Road property, continuing to explore the options available to us.

Within a strong balance sheet, our property is carried at the same external valuation from 2018, we will request an updated valuation over the coming year. Given the recent property prices I would strongly expect our current valuation is significantly below market.

We have a strong cash position (£500k), low trade debtors and deferred income (sponsorships and membership) which relates to the next financial year, resulting in next current assets of £447,000 and increase of £20k.

Given we are slowly moving towards pre-pandemic activities and the fact we have not increased subscriptions for the past 3 years, I would recommend a 5% increase in subscriptions.

Adam Budworth FCA
Honorary Treasurer

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Subscription Fees 2022/23 - Proposed

Category	Number of Employees	2021/22 Current fees	2022/23 Proposed Fees
O	Single Person Business	£79	£83
A	Employing 2 to 5 Persons	£146	£153
B	Employing 6 to 20 Persons	£183	£192
C	Employing 21 to 30 Persons	£267	£280
D	Employing 31 to 50 Persons	£365	£383
E	Employing 51 to 100 Persons	£470	£494
F	Employing 101 to 200 Persons	£582	£611
G	Employing 201 to 400 Persons	£979	£1,028
H	Employing 401 to 700 Persons	£1,512	£1,588
I	Employing 701 Persons Upwards	£1,623	£1,704
J	Individual Private Members (Retired Members Only)	£29	£30
K	Voluntary and Community Sector Organisations	£46	£48

Independent Chartered Accountant's Review Report to the Executive Council of The Jersey Chamber of Commerce

We have reviewed the financial statements of The Jersey Chamber of Commerce (the "Chamber") for the year ended 28 February 2022, which comprise of the Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity and the related notes 1 to 10. The financial reporting framework that has been applied in their preparation is the Financial Reporting Standard 102 (the "FRS 102"), which are summarised in the financial statements, with the exception of the items detailed in the Statement of Compliance. This report is made solely to the Chamber, as a body, in accordance with the terms of our engagement letter dated 12 July 2022. Our review has been undertaken so that we may state to the Chamber those matters we have agreed with them in our engagement letter and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Chamber and the Chamber as a body for our work, for this report or the conclusions we have formed.

Chambers' Responsibility for the Financial Statements

As explained more fully in the Report of the Executive Council set out on pages 8-9, Chamber is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Chartered Accountant's Responsibility

Our responsibility is to express a conclusion based on our review of the financial statements. We conducted our review in accordance with International Standard on Review Engagements (ISRE) 2400 (Revised), Engagements to review historical financial statements and ICAEW Technical Release TECH 09/13AAF Assurance review engagements on historical financial statements. ISRE 2400 also requires us to comply with the ICAEW Code of Ethics.

Scope of the Assurance Review

A review of financial statements in accordance with ISRE 2400 (Revised) is a limited assurance engagement. We have performed additional procedures, which have been agreed in the engagement letter and are listed below in addition to those required under a review engagement. These primarily consist of making enquiries of management and others within the entity, as appropriate, applying analytical procedures and evaluating the evidence obtained. The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (UK and Ireland). Accordingly, we do not express an audit opinion on these financial statements.

The review of the engagement encompassed the following agreed upon procedures:

Agreed procedures

1. Obtain a trial balance as at the year end.
2. Obtain a nominal ledger from 1 March 2021 to 28 February 2022.
3. Agree opening balances to the prior year financial statements.
4. Review the nominal ledger entries to determine whether transactions for the year are reasonable in the light of our expectations and in comparison, against prior year figures.
5. Review of the fixed asset register.
6. Agree bank balances to original year end bank statements and to obtain bank confirmations.
7. Review and suggest amendments to the financial statements to ensure presentation is in line with the accounting policies therein.

Independent Chartered Accountant's Review Report to the Executive Council of The Jersey Chamber of Commerce *(continued)*

8. Review cash entries around the year end to determine that cut-off procedures in relation to 28 February 2022 are correct.
9. Review minutes of meetings held throughout the year and from the year-end to-date to confirm any significant changes affecting the financial statements have been accounted for correctly.
10. Complete a correspondence review to determine whether any material transactions need to be investigated.
11. Obtain year end supporting documentation for debtors and creditors.
12. Ensure depreciation is correct by recalculating for accuracy.
13. Review income and expenses ledger and agree key balances to appropriate transactions' evidence in order to ensure existence and completeness of income and expenditure items.

In relation to salaries and payroll related expenses, we will undertake the following work:

14. Obtain a list of all employees as at the period end; for the sample of selected employees, we will review pay rates as per the employment contract, review monthly payslips, recalculate monthly ITIS in line with ITIS slips and agree net pay as per payslip and monthly payroll workings to the actual transfer to the employee bank account.

We will review a sample of payroll journal entries in the accounting records and compare them to the payroll internal documentation as listed above.

15. We will report any difference noted in our Report of Factual Findings.

16. We will perform analytical review of payroll expenses comparing total expense and average number of employees as at year ended 28 February 2022.

Report of Factual Findings

- (a) With respect to item 1 we were provided with a trial balance for the year under review.
- (b) With respect to item 2 were provided with a nominal ledger from 1 March 2021 to 28 February 2022.
- (c) With respect to item 3 we were able to agree all opening balances to the prior year signed financial statements.
- (d) With respect to item 4 a review of the nominal ledger confirmed that all transactions were reasonable and in line with our expectations.
- (e) With respect to item 5 we were provided with a fixed asset register to review. We found no unusual transactions during our testing, and we are satisfied that there were no additions during the financial year that were wrongly classified. In respect of the Fixtures and Fittings, no breakdown was found on the FA register, which doesn't allow for appropriate assessment of each assets economic value (or for impairment purposes). We would advise that this breakdown be made for future use and consideration of the existence/use of office equipment to determine whether it should be removed from the financial statements.

Independent Chartered Accountant's Review Report to the Executive Council of The Jersey Chamber of Commerce *(continued)*

- (f) With respect to item 6 we matched the bank statement amounts back to the Xero trial balance and the Xero nominal ledger, no material differences were noted here.
- (g) With respect to item 7 there were no amendments to the financial statements that were not discussed and agreed with management.
- (h) With respect to item 8 we carried out cut off procedures testing for the current year-end, and up to the date of signing and approval of the financial statements for issue, which did not reveal any items that needed adjusting.
- (i) With respect to item 9 a review of the minutes for all meetings held throughout the year did not reveal any significant items affecting the financial statements which had not already been included.
- (j) With respect to item 10 a correspondence review was carried out and did not reveal any significant items affecting the financial statements which had not already been included.
- (k) With respect to item 11 supporting documentation was reviewed for both debtors and creditors which were then agreed to the nominal ledger. We inspected all invoices dates to ensure they were being included in the correct financial year.
- (l) With respect to item 12 the depreciation calculation was reviewed and recalculated. We did not reveal any items that needed adjusting.
- (m) With respect to item 13 a random sample of income and expense items were selected for testing. We received audit evidence for all transaction amounts and no errors were identified.
- (n) With respect of item 14 a list of employees for the current year was obtained and one sample of employees were selected for testing. A comparison and recalculation was made between their employment contracts, ITIS slips, and payslips were carried out to ensure all of the documents reconciled. No errors were identified.
- (o) With respect of item 15 no errors were identified.
- (p) With respect of item 16 an analytical review was performed on the payroll expenses. We compared the current year figures to the prior year for any large movements or inconsistencies. The current year payroll expense is in line with our expectations.

Independent Chartered Accountant's Review Report to the Executive Council of The Jersey Chamber of Commerce *(continued)*

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements have not been prepared:

- so as to give a true and fair view of the state of the Chamber's affairs as at 28 February 2022, and of its net surplus for the year then ended;
- in accordance with the Financial Reporting Standard 102 (the "FRS 102"), which is summarised in the financial statements, with the exception of the items detailed in the Statement of Compliance; and
- in accordance with the requirements of the Chamber's Constitution.



Bracken Rothwell Limited
Chartered Accountants
Jersey, Channel Islands

Date: 14/04/2023

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Statement of Total Comprehensive Income for the year ended 28 February

	Notes	2022		2021	
		£	£	£	£
Income					
Subscriptions			126,632		127,717
Lunches and seminars incl. sponsorship income (net)	1		19,997		19,889
Rent receivable			33,441		28,774
Hire of rooms			400		112
Reimbursed expenses			984		941
Other income			234		1,034
Payroll co-funding			2,960		16,000
Deposit interest			823		1,559
			<u>185,471</u>		<u>196,026</u>
Expenditure					
Staff expenses		121,230		101,562	
Bursary costs		-		3,331	
Depreciation		4,729		8,597	
Legal and professional fees		9,639		3,937	
IT support and maintenance		5,466		6,661	
Rates and insurance		3,499		2,708	
Caretaking and cleaning		4,128		4,738	
Committee expenses		6,817		7,114	
Light, heat and water		1,567		1,278	
Telephone and postage		1,599		1,544	
Office expenses		3,464		4,198	
Printing, stationery and advertising		16		28	
Sundry expenses		2,013		685	
Travelling and entertaining		1,090		965	
Affiliation fees		251		1,007	
General repairs and maintenance		4,305		472	
Bad debts		-		8,298	
Planning fees		-		10,209	
			<u>169,813</u>		<u>167,332</u>
Net surplus before tax			15,658		28,694
Tax	4		<u>(444)</u>		<u>-</u>
Net surplus for the financial year and total comprehensive income			<u>15,214</u>		<u>28,694</u>

Continuing operations: all the items dealt with in arriving at the net surplus relate to continuing operations with the exception of the property revaluation.

The notes on pages 25 to 30 form part of these financial statements.

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Statement of Financial Position at 28 February 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Investment property	5		710,000		710,000
Property, plant and equipment	6		<u>8,371</u>		<u>13,099</u>
			718,371		723,099
Current assets					
Trade and other receivables	2	10,870		7,888	
Cash and cash equivalents		<u>501,031</u>		<u>465,750</u>	
		511,901		473,638	
Creditors: amounts falling due within one year					
Trade and other payables	3	<u>64,343</u>		<u>46,022</u>	
Net current assets			<u>447,558</u>		<u>427,616</u>
Net assets			<u>1,169,929</u>		<u>1,150,715</u>
Reserves:					
Capital reserve	7		1,009,348		1,009,348
Accumulated surplus	7		<u>156,581</u>		<u>141,367</u>
			<u>1,165,929</u>		<u>1,150,715</u>

The financial statements were approved and authorised by the Executive Council on 17th May 2022



Jennifer Carnegie
President



Adam Budworth
Honorary Treasurer

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

The notes on pages 25 to 30 form part of these financial statements.

Statement of Changes in Equity at 28 February 2022

	Note	Capital reserve £	Accumulated reserve £	Total reserves £
Balance as at 1 March 2021		1,009,348	141,367	1,150,715
Surplus for the financial year	7	<u>-</u>	<u>15,214</u>	<u>15,214</u>
Balance as at 28 February 2022	7	<u>1,009,348</u>	<u>156,581</u>	<u>1,165,929</u>

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

The notes on pages 25 to 30 form part of these financial statements.

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Notes to the accounts for the year ended 28 February 2022

General information

Jersey Chamber of Commerce (the “Association”) is engaged in the promotion of trade, commerce and general prosperity of Jersey. The Association is a body corporate and its registered office is Chamber House, 25 Pier Road, St Helier, Jersey.

Statement of compliance

The financial statements have been prepared in compliance with United Kingdom Accounting Standards, including FRS 102, the financial reporting standard applicable to the United Kingdom and the Republic of Ireland (“FRS 102”). There was a departure from FRS 102 in relation to how income has been disclosed on the face of the Statement of Comprehensive Income. FRS 102 section 23.4 does not permit the ‘netting’ of income and expenditure under one heading. The executive committee believe that the ‘net’ figure helps the users of the financial statements to have a better understanding of the results. The gross income and expenditure have been disclosed in note 1 of the financial statements.

A further departure from FRS102 is in relation to Investment Property, as noted below. Again the Executive Committee believe the treatment adopted provides a more relevant perspective of the financial position of the Association.

Summary of significant accounting policies

The principle accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented, unless otherwise stated.

Basis of accounting

The financial statements have been prepared on the going concern basis, under the historical cost convention. The Association has applied the small entities regime under FRS 102(1A), which allows qualifying entities certain disclosure exemptions. The Association has taken advantage of the exemption from preparing a statement of cash flows.

Accounting estimates

The preparation of financial statements requires the use of certain accounting estimates. It also requires management to exercise its judgement in the process of applying accounting policies. Accounting estimates involve management’s judgment of expected future benefits and obligations relating to assets and liabilities (and associated expense and income) based on information that best reflects the conditions and circumstances that exist at the reporting date. There have been no changes to the accounting estimates from the previous financial period.

Going concern

The Association meets its day-to-day working capital requirements through its bank facilities. After reviewing the Association’s forecasts and projections, the Executive Council have a reasonable expectation that the Association has adequate resources to continue in operational existence for the foreseeable future. The Association therefore continues to adopt the going concern basis in preparing its financial statements.

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Notes to the accounts for the year ended 28 February 2022

Revenue recognition

Revenue is recognised to the extent that the company obtains the right to consideration in exchange for services rendered. Revenue comprises the fair value of consideration received and receivable after discounts.

Government grants

Government grants are accounted for under the accruals model as permitted by FRS 102. Grants of a revenue nature are recognised in "other income" within profit or loss in the same period as the related expenditure. Grants received for the purpose of giving immediate financial support to the company with no future related costs are recognised in "other income" within profit or loss in the period in which they become receivable. The company has not directly benefited from any other forms of government assistance.

Subscription, rental and other income

Subscription, rental and other income is brought into account on an accruals basis. Rolling subscriptions are recorded as deferred income and released evenly to the income and expenditure over the period to which they relate. The membership year runs from 1 June to 31 May annually.

Interest income is brought into account when received.

Taxation

Taxation expense for the period comprises current and deferred tax recognised in the reporting period. Tax is recognised in the income statement. Current tax is the amount of income tax payable in respect of net rental income and investment income at a rate of 20%.

Deferred Tax

There are no timing differences between the taxable profits and net profit per the financial statements and therefore no deferred tax liability/asset has arisen.

Investment property

Investment property has been included at the most recent valuation. Gains or losses on revaluation are included in the statement of comprehensive income.

As noted below this includes some of the property used by the Association and is therefore not in accordance with the requirements of FRS 102 (which would require the own use element to be held at cost and depreciated).

Property, plant and equipment

Property, plant and equipment are recorded at historical cost or deemed cost, less accumulated depreciation and impairment losses. Cost includes the original purchase price, costs directly attributable

to bringing the asset to its working condition for its intended use.

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Notes to the accounts for the year ended 28 February 2022

(Property, plant and equipment Cont.)

Equipment and fixtures and fittings are stated at cost less accumulated depreciation and accumulated impairment losses.

Repairs and maintenance costs are expensed as incurred.

Fully depreciated property, plant & equipment are retained in the cost of property, plant & equipment and related accumulated depreciation until they are removed from service. In the case of disposals, assets and related depreciation are removed from the financial statements and the net amount, less proceeds from disposal, is charged or credited to the profit and loss account.

Depreciation is calculated to allocate the depreciable amount on the assets over their estimated useful economic lives as follows:

	%	Basis
Owned assets:		
Website and CRM system	33 1/3	Straight Line
Office and computer equipment	20	Straight Line
Fixtures, fittings and furniture	10	Reducing Balance

The Association's policy is to review the remaining useful economic lives and residual values of property, plant and equipment on an ongoing basis and to adjust the depreciation charge to reflect the remaining estimated useful economic life and residual value.

Financial assets

Basic financial assets, including trade and other receivables and cash and bank balances are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Financial assets are derecognised when (a) the contractual rights to the cash flows from the asset expire or are settled, or (b) substantially all the risks and rewards of the ownership of the asset are transferred to another party or (c) despite having retained some significant risks and rewards of ownership, control of the asset has been transferred to another party who has the practical ability to unilaterally sell the asset to an unrelated third party without imposing additional restrictions.

Cash and cash equivalents

Cash and cash equivalents represent those balances held within bank accounts and in term deposits of three months or less.

Financial liabilities

Basic financial liabilities, including trade and other payables are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest.

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Notes to the accounts for the year ended 28 February 2022

(.....Cont. Financial liabilities)

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Financial liabilities are derecognised when the liability is extinguished, that is when the contractual obligation is discharged, cancelled or expires.

Provisions

Provisions are recognised when the company has a present legal or constructive obligation as a result of past events; it is probable that an outflow of resources will be required to settle the obligation; and the amount of the obligation can be estimated reliably.

Related party transactions

Transactions between Executive Council members and the Association for services rendered have been disclosed in the financial statements.

1. Income from events

	Lunches and seminars	
	2022	2021
	£	£
Gross income	35,860	41,368
Expenses	<u>(15,863)</u>	<u>(21,479)</u>
Net income	<u>19,997</u>	<u>19,889</u>

2. Trade and other receivables

	2022	2021
	£	£
Accounts receivable	6,091	1,300
Loan	1,606	3,766
Other debtors and prepayments	<u>3,173</u>	<u>2,822</u>
	<u>10,870</u>	<u>7,888</u>

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Notes to the accounts for the year ended 28 February 2022

3. Trade and other payables

	2022	2021
	£	£
Accounts payable	9,767	2,700
Other taxes and social security	4,986	567
Accruals and deferred income	<u>49,590</u>	<u>42,755</u>
	<u>64,343</u>	<u>46,022</u>

4. Taxation

Income tax is charged at the rate of 20% (2020: 20%) and is assessed on net rental income and interest income less allowable expenditure.

5. Investment Property

	Land and buildings £
Valuation At 1 March 2021 and 28 February 2022	<u>710,000</u>
Net book value At 28 February 2022	<u>710,000</u>
At 29 February 2021	<u>710,000</u>

In 2018 the value attributed to 25 Pier Road, St Helier, Jersey has been derived by asking three local estate agents to value the property and adopting the middle valuation. The Executive are of the opinion this valuation is still relevant.

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2022

Notes to the accounts for the year ended 28 February 2022

6. Property, plant and equipment

	Website and CRM System	Office Equipment	Fixtures, Fittings and Furniture	Total
	£	£	£	£
Cost				
At 1 March 2021	<u>21,341</u>	<u>50,424</u>	<u>62,938</u>	<u>134,703</u>
At 28 February 2022	<u>21,341</u>	<u>50,424</u>	<u>62,938</u>	<u>134,703</u>
Depreciation				
At 1 March 2021	17,834	50,021	53,749	121,604
Charge for the year	<u>3,507</u>	<u>302</u>	<u>919</u>	<u>4,728</u>
At 28 February 2021	<u>21,341</u>	<u>50,323</u>	<u>54,668</u>	<u>126,332</u>
Net book value				
At 28 February 2022	<u>-</u>	<u>101</u>	<u>8,270</u>	<u>8,371</u>
At 29 February 2021	<u>3,507</u>	<u>403</u>	<u>9,189</u>	<u>13,099</u>

7. Accumulated fund and reserves

The balance on capital reserve represents principally the surplus arising from the disposal of the association's previous freehold property, less cost incurred on the newly acquired property to bring that property into prime condition.

8. Related party transactions

Executive Council members give up their time to support Chamber, and on occasion Chamber requires services that members, as business owners, provide to the public.

All related party transactions have been undertaken on arm's length terms.

There were no related party transactions during the year.

9. Events after the statement of financial position date

No events occurred after the Statement of Financial Position date which are required to be disclosed by the entity.

10. Ultimate controlling party

In the opinion of the Executive Council there is no ultimate controlling party.