



JERSEY Chamber of Commerce

**Annual Report and Financial Statements
for the year ended 28 February 2021**

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2021

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NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Jersey Chamber of Commerce will be held via Zoom Video Link at 11:00am – 12:00pm on Thursday 20th May 2021

AGENDA

1. Attendance and apologies for absence
2. Approval of the minutes of the Annual General Meeting held on Wednesday 17th June 2020
3. Matters arising
4. Receive Annual Reports for the year ended 28th February 2021 and adoption of the Independent Financial Review of the accounts for the year end 28th February 2021
5. Election of Honorary Treasurer
6. Election of Independent Financial Reviewers
7. Election of members of the Executive Council:
 - Leonie McCrann - Chair of Employment & Skills Committee
 - Paul Murphy - Chair of Retail & Supply Group
 - Robert Mackenzie - Chair of Tourism, Venues & Attractions Group
8. Adoption of the subscription rates for the year 2021/22

By order of the Executive Council.

28th April 2021

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Annual General Meeting ("AGM")			
Date: 17 th June 2020	Time: 11 am	Zoom	
Chair	Jennifer Carnegie – President ("JC")		
Note taker	Lisa Cousins		
Apologies	None		
Attendees	Murray Norton - Chief Executive ("MN")	Jim Hopley ("JH")	Pauline Power
	John Shenton – Vice President ("JS")	Phil Heard	Ruth Martin
	Adam Budworth – Honorary Treasurer ("AB")	Alison Le Vesconte ("AL")	Glenda Rivoallan
	Ian Ferguson	Lorna Pestana ("LP")	David Seymour
	John Garton	Emma-Louise Veitch	Howard Le Cornu
	Carol Rabet	Ed Sallis	Sarah Matlock
	Paul Murphy	Paul Harding	Lee Madden
	Nardine Nicolas	Alex Langley	Ruth Wakely
	Daphne East ("DE")	Chris Lanyon	Bino Rodrigues
	Maureen Parris	Justin Clapham	Ruth Wainwright
	Neil McCluskey ("NM")	Andrew LeQuesne	Douglas Melville
	Tim Ringsdore	Helen Roche	Sandra Auckland
	Ronnie Isherwood ("RI")	Catherine Elliott ("CE")	Jacqueline McDermott
	Nigel Blandin ("NB")	Tina Palmer	Ruth Wakely
David Dodge	Nicolle Maltwood	Richard Dorey	

1. Welcome, Attendance & Apologies	
Discussion	MN welcomed everyone to the AGM and noted that no apologies had been received.
	<p>MN gave an overview of Chamber's achievements over the past year noting that Chamber have diversified, are using new technology, and added that the challenges faced over the last few months due to Covid-19 have not overshadowed the last 12 months which have included better engagement with French Chamber of Commerce and government departments, better attendance at Chamber lunches (before lockdown). The constitution for Chamber was changed to enable meetings to be held virtually. There are a record number of members of 599 which gives Chamber more of a voice. Income has been diversified with income streams affected by lunches and Chamber are grateful for the sponsors and there have been new committees formed and Chamber are proud of the gender balance of the Committees and a new charity of choice is to be announced and Chamber will keep a close watch for the future impact the virus will have on businesses.</p>

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	JC noted that it has been a very busy year for Chamber, especially the last 3 months with a tremendous amount of work put out and thanked everyone for their help and noted that Chamber will keep pushing.
Conclusions	<p>Chamber's achievements over the past year include, but are not limited to:</p> <p>More diverse Improved technology</p> <p>Better communication with French Chamber of Commerce, and government offices</p> <p>Record number of members</p> <p>Better gender balance on Committees</p> <p>Changes to constitution to adapt to virtual meetings</p> <p>Diversifying income</p> <p>New Charity of Choice to be announced</p>
2. Approval of the minutes of the AGM held on Wed 15 May 2019	
	JC
Discussion	The minutes of the previous meeting were tabled and approved subject to the following amendments.
	IT WAS NOTED that item 4 referred to "audited Financial Statements" in the last paragraph and that this should be changed to "independently examined Financial Statements".
	IT WAS FURTHER NOTED that item 8 there was a spelling error in the name of the Independent Financial Reviews in the first line of the second paragraph and this should be changed to "Bracken Rothwell".
Conclusions	The approval of the minutes of the AGM held on 15 th May 2019 subject to the amendments noted above was Proposed by CE and seconded by JH
Action Items & Person Responsible	
Deadline	
Update the minutes of the AGM held on 15 th May 2019 - LC	
3. Matters Arising	
MN	
Discussion	IT WAS NOTED that there were no matters arising from the previous minutes
Conclusions	No matters arising

4. Approval of the annual report for the year ended 28th February 2020 and adoption of the independently examined accounts for the year end 28th February 2020

	AB
Discussion	IT WAS NOTED that a copy of the Annual Report and Financial Statements for the year ending 28 th February 2020 had been circulated to all attendees prior to the Meeting.
	IT WAS FURTHER NOTED that due to the business interruption caused by COVID-19 the accountants have not been able complete the necessary review procedures prior the AGM and it is intended to have these procedures completed within the next 30 days and to report any material changes to the accounts presented at the AGM.
	IT WAS NOTED that the accounts were in a good positive position with record number of members, and a general income increase.
	IT WAS FURTHER NOTED that last year's legal and professional expenditure included secretarial fees and committee lunches and this will be adjusted.
Conclusions	Approval of the Annual Report and independently examined Financial Statements was proposed by JC and seconded by DE.

Action Items & Person Responsible	Deadline
Completion of the necessary review procedures by the accountant required before 17 th July 2020 - Bracken Rothwell	17 th July 2020
Adjust 2018 expenditure for Legal and professional to not include secretarial fees and committee lunches - Bracken Rothwell	ASAP

5. Election of Vice President

	JC	
Discussion	IT WAS NOTED at the last AGM that an interview process for the Vice-President position would be conducted and that JS had been appointed as Vice-President and JC thanked JS for all his hard work.	
Conclusions	The appointment of JS as Vice-President was proposed by NB and seconded by JH	
Action Items	Person Responsible	Deadline

None		
6. Election of Honorary Treasurer		
	JC	
Discussion	IT WAS NOTED that there is a requirement to re-elect our Honorary Treasurer. JC extended her thanks to AB for all his hard work.	
Conclusions	It was proposed by RI that AB remain and act as Honorary Treasurer and this was seconded by NM	
Action Items	Person Responsible	Deadline
None		
7. Election of Independent Examiners		
	JC	
Discussion	IT WAS NOTED that there is a requirement to re-elect the Independent Financial Reviewers.	
	JC extended her thanks to Bracken Rothwell who acted as Independent Financial Reviewers for the period 2019/20.	
Conclusions	The re-appointment of Bracken Rothwell as independent Financial Reviewers for 2020/21 was proposed by AB and seconded by JS	
Action Items	Person Responsible	Deadline
None		
8. Election of Members to the Executive Council		
	JC	
Discussion	IT WAS NOTED that the following members were stepping down from the Executive Council:	
	<ul style="list-style-type: none"> ↪ LP as chair for the Employment and Skills Committee ↪ Martina McGibney as chair of the Transport & Tourism Committee ↪ Adam Vibert as chair of Chamber Connection <p>JC noted her thanks to all for their hard work and contributions to Chamber.</p>	
	IT WAS FURTHER NOTED that Chamber Connection would be changing its name to Future Chamber and this would be chaired by Nicolle Maltwood that during the year a new committee had been formed and named the Environment Committee and this was chaired by JH.	
Conclusions	It was proposed by LP and seconded by ALV that Pauline Power be appointed to the chair of the Employment a& Skills Committee and member of the Executive Council	

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	It was proposed by NM and seconded by DE that Nicolle Maltwood be appointed to the chair of Future Chamber and member of the Executive Council.	
Action Items	Person Responsible	Deadline
None		
9. Adoption of the Subscriptions Rates for 2020/21		
	MN	
Discussion	IT WAS NOTED that there were to be no changes to the subscription rates for the year ahead as Chamber recognised the challenges that its members are facing in the coming year and are here to support its members and to encourage growth.	
	IT WAS FURTHER NOTED that the annual subscriptions are due for renewal this month and members were advised that if this was difficult for members to let them know.	
Conclusions	No changes to the subscription rates was proposed by AB and seconded by JS.	
Action Items	Person Responsible	Deadline
None		
10. Any other business		
	Various	
Discussion	JC thanked members for their continued support and advised members to keep talking to Chamber.	
	Paul Harding noted that he would like to thank MN and all Chamber Officers for the excellent work they have done interfacing with Government during Covid-19 and providing guidance to our businesses. This has been much appreciated.	
	There being no further business, The President thanked the Executive Team and Executive Council for their on-going support and the members for their attendance and the Meeting was closed at 11.24am.	

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Report of the Executive Council

The Executive Council presents its Report and the audited Financial Statements for the year ended 28 February 2021.

Objectives

The association was founded in 1768 and incorporated in the year 1900 in Jersey, Channel Islands, and is proud of its claim to be the oldest Chamber of Commerce in the English-speaking world. The association's principal declared objective is to promote trade, commerce, navigation and the general prosperity of the Island of Jersey. The association's Executive Council, accordingly, seeks to ensure that the association represents and promotes local businesses in the Island, and to work for a business environment conducive to prosperity.

Responsibilities of the Executive Council for the Financial Statements

The Executive Council is responsible for ensuring that proper financial records are kept by the Honorary Treasurer and for ensuring that there is a thorough review of all financial transactions that are made every year by the Honorary Treasurer.

The Honorary Treasurer prepares financial statements for each financial year that give a true and fair view of the state of affairs of the association as at the end of the financial year, and of the income or deficit for that period.

In preparing the financial statements, the Executive Council:

- Selects suitable accounting policies and then applies them consistently.
- Makes judgements and estimates that are reasonable and prudent.
- States whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepares the financial statements on the going-concern basis unless it is inappropriate to presume that the association will continue in business.

The Executive Council is responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the association. The Executive Council is responsible for safeguarding the assets of the association and hence for taking reasonable steps for the prevention and detection of fraud, error and non-compliance with laws and regulations.

Principal Activities

The statement of total comprehensive income for the year is set out on page 24. The principal activities of the association are unchanged since last year. Further information on the association's activities during the year ended 28 February 2021 are contained in the President's, Executive Team and the Honorary Treasurer's reports.

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Report of the Executive Council *(continued)*

President and Vice-President

The President and Vice-President of the association at 28 February 2021 were Jennifer Carnegie and John Shenton respectively. Under the association's constitution, the term of office for the President and Vice-President is three years. These positions are to be elected at the annual general meeting in 2021.

Executive Council

The Executive Council Members and Committee Chairs at 28 February 2021 were:

Jennifer Carnegie	President
John Shenton	Vice-President
Adam Budworth	Honorary Treasurer
Olaf Blakeley	Legal Advisor
Murray Norton	Chief Executive
Jim Hopley	Special Advisor, Sustainable Business & Voluntary Sector and Chair, Environment Committee
Cathy Elliott	Chair, Building & Development Committee
Justin Clapham	Chair, Finance Committee
Ronnie Isherwood	Chair, Digital Committee
Paul Murphy	Chair, Retail and Supply Committee
Robert Mackenzie	Chair, Tourism, Venues & Attractions Group
Leonie McCrann	Chair, Employment & Skills Committee
Nicole Maltwood	Chair, Future Chamber

Honorary Treasurer

The Honorary Treasurer of the association at 28 February 2021 was Adam Budworth who was elected at the 2020 AGM.

Independent Examiners

The Association's Independent Examiners, Bracken Rothwell Limited have indicated their willingness to stand for another year.

Bankers

NatWest Bank Plc

President Overview

When I wrote this report for last year's AGM, we imagined that Covid was a short term inconvenience that would be behind us by the summer. We now know what a significant challenge it will continue to be, although we are seeing the beginnings of a return to relative normality for many of our Member companies.

I believe that our work in previous years in building the right relationships with Government has given us a positive influence over the policies that have shaped our Members' commercial outcomes during the pandemic challenge. These have been especially important for those sectors most acutely damaged by lockdown, and those have been our priority; whilst other sectors have been relatively unaffected or have actually benefited from the constraints we have been under.

From the outset of our first lockdown Chamber established a think tank to identify the key issues of concern to our Members, the types of support most needed, and the probable impact of the deteriorating situation on the sectors our Members represent. The Government was receptive to these concerns and gave us ready access to ministers and senior officials as policies were being formulated. In parallel our daily communications effort with information and webchats earned extensive plaudits, keeping companies up to date on evolving government policies and decisions.

It was my pleasure to represent Chamber on the Economic Council which produced a report for Government on Critical Considerations for Sustainable Economic Growth. We remain keen that the ideas and perspectives in this document are taken into consideration in all of Government's future economic plans.

Our team, led by our CEO Murray Norton and supported by Helen Roche, was instrumental in generating the discussions across our membership that informed the key decisions on the business support schemes the Government established. As we now know these schemes have kept many businesses alive and able to play their part in an economic recovery as lockdown lifts. In light of this collective effort it was gratifying to note that our membership grew to record levels, further amplifying our voice and influence.

The rapidly changing landscape in the early stages of the pandemic encouraged us to look again at our committees to make them more agile. We formed smaller teams to address specific sector issues more rapidly, which enabled us to provide more responsive advice to Government and feedback to our Members. This success of this approach will certainly influence the way we conduct our business in future.

Our relationships with other players in Jersey have also become more focused this year, notably with Jersey Business with whom we have developed a strong partnership.

The Covid effort has been our absolute priority and it has absorbed significant amounts of everybody's time. There has been less capacity to address wider policy issues, but we have been involved in the details of the Brexit outcome, which is now gaining in prominence as the consequences become clearer to all.

Chamber committees play an important role in closely monitoring their sectors and giving vital feedback to the Chamber team, the business community and our Government, so a heartfelt thanks to each and every one of you who serve on a committee and to the Chairs who ably lead them – your time and knowledge make such a difference. This year two Chairs have stepped down, Daphne East from the Retail and Supply Committee and Pauline Power from the Employment and Skills Committee. Thank you both for your commitment, energy and skill as Chairs. My thanks to all in the Chamber, whether Members or officials, for your contributions and for your support. Even after 252 years we remain a

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strong organisation doing our best for our Members and our island prosperity. I am proud to continue representing Chamber as we tackle yet more challenges in the coming year and I hand over to my successor in 2022.

Jennifer Carnegie
President, Jersey Chamber of Commerce

Chief Executive Overview

The past twelve months have seen Chamber dramatically increase our interaction with both Government and our membership, whilst at the same time needing to overcome the restrictive challenges of the Covid-19 pandemic on businesses and our own organisation.

Our March 2020 lunch foretold of the likely effects of a Covid pandemic, and whilst that warning was primarily aimed at Government to take action, it was incumbent on me to ensure that Chamber was able to withstand the prevailing winds about to arrive, with the level of the interaction and influence we would need to offer and, inevitably, the financial loss of revenue from events we would experience as a business.

Our Committees have worked hard to meet the demands of the past year, meeting online and more often. From an early stage, Chamber played an important role in the creation, review and scrutiny of the various Government support schemes, liaising with and feeding back to our members and Government consistently. As a recognised advisor, a 'critical friend' and a communicator to the Island's businesses, Government has reached out to Chamber for its assistance throughout the past year. It was a developed relationship that took an accelerated trajectory under unprecedented times.

In maintaining our strategic plans for the year, one Chamber priority was re-evaluating the Committees and their Terms of Reference. By implementing smaller working groups, we have ensured a busy engagement programme with Government and Scrutiny Panels, alongside the development of the Bridging Island Plan, Sustainable Transport Strategy, a Tourism Strategy and a Retail Strategy. By re-shaping the representation of the transport sector, with supply chain and on-island transport sitting naturally with the Retail and Supply Group and off-island and tourism transport better placed within the newly formed Tourism, Venues and Attractions Group, greater focus and drive has been achieved by both, as they stepped up to the challenges placed upon their sector.

In managing the business of Chamber, it was clear that limiting the loss of the important communication and income streams from having no events would need early intervention. By making the conscious and prudent decision to not fill the Events & Marketing Manager vacancy and instead absorb the role myself to deliver a programme of digital events, Chamber has been able to increase its support for businesses, whilst also realising sponsorship revenue resulting in replacing some lost income from the absence of both lunches and breakfast briefings. Further commercial activities, such as securing the sponsorship of both our weekly email to all members and the occasional Chief Executive's newsletter have also lessened the impact of the loss income stream.

The ability to recreate a reliable platform of communication between businesses and Government without events has undoubtedly enhanced our engagement, increased our profile and influence. Furthermore, despite the financially difficult times, membership has increased to over six hundred businesses, for the first time in our 253-year history, which I believe is a clear acknowledgement and reflection of the value of Chamber to businesses in the Island.

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Within the community, we were proud to have donated £5,000 to our chosen charity, Mencap Jersey, raised at our Charity Ball in early March 2020, and to have funded two students through the Jersey Chamber Skills Fund, with the help of our sponsor Grant Thornton (CI). The 2021 application process is now underway, and Chamber is proud to be supporting local talent in developing better skills.

The business of running Chamber can only be possible with dedicated hard work of the business representatives sitting on one of the eight committees, and groups along with their respective chairs. I would also like to acknowledge the continued support and guidance I receive from the Chamber House Committee, comprising our legal adviser Olaf Blakely; Treasurer, Adam Budworth; Vice President, John Shenton; and President, Jennifer Carnegie. Finally, thank you to Helen Roche, our Chamber Office Manager, for her excellent support to me and Chamber.

It is an honour to work with and represent the Jersey Chamber of Commerce, and with the ongoing tasks we have set ourselves to recover the economy, I look forward to the year ahead.

Murray Norton
Chief Executive, Jersey Chamber of Commerce

Committee Reports

Finance Committee

The Finance sector has remained resilient to the large number of challenges over the last 12 months. The contingency measures which are supported by the Jersey regulatory requirements, have resulted in minimal disruption relating to Covid-19. Working from home has become relatively normal and while productivity was negatively impacted at the beginning of 2020, it is widely understood to have increased to levels greater than before the pandemic started. Companies have continued to grow, and recruitment appears to be on the increase.

This time last year it was widely expected that a significant portion of the workforce would continue to work for home after distancing restrictions were lifted. Subject to government guidelines, the general consensus across the finance industry now appears to be near 100% of the workforce is likely to be supported in the office with significant flexibility being provided to most staff, should they need or wish to work remotely.

As remote working has provided staff members with greater flexibility in terms of when and where they work, this has also impacted on the flexibility that the staff members have provided to employers. It is now more common for staff to work late into the evening and at weekends. Also, deadlines can better be accommodated as a result of staff members having portable technology.

With an overall increase in productivity, bottlenecks are now appearing mainly due to the lack of personal interactions between staff members, business contacts and clients. Winning new business is impacted as conversion from pipeline to live client is slower. The reduction of business development travel is expected to result in a dilution of Jersey's competitive advantage. This is especially the case when other jurisdictions have less restricted access to potential business opportunities, such as within the middle east, where personal interactions are critical to establishing and retaining business relationships.

While cyber related crimes are rarely publicly reported, there is an expectation that this has increased over the last year, due to the significant number of people now accessing company systems and records remotely.

While Brexit has been a continual discussion point, the Jersey Finance sector has largely been unaffected. There is an exception that some currently unknown longer-term implications could negatively impact. Fortunately, the sector has a good track record of identifying and resolving challenges as they arrive.

The changes to Migration Policy have further restricted recruitment, but the flexible and iterative approach to policy amendments, has been designed to mitigate any material risks to the island.

While technology has been successful in supporting greater work flexibility, it is still underutilised in terms of process automation across the finance industry. It is encouraging to see Jersey Revenue and the Registry invest in online submission portals, both of which are largely regarded as being an improvement on the legacy solutions.

The Chamber Finance Committee continues to meet regularly and has membership representation across most financial services sectors. We have had the pleasure of meeting a number of governmental and quasi-governmental representatives. We have collated and shared industry views for a number of Scrutiny Panel enquiries and through other feedback channels.

The main topics debated during committee meetings and fed back to decision-makers include Covid-19, Brexit, taxation, migration policy, cybersecurity, diversity, technology and legislation.

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I thank all of the Finance Committee members for their continued engagement, for the experience they bring and for the valuable contributions made over the last 12 months.

Justin Clapham
Chair, Finance Committee.

Retail and Supply Committee

A year of change for Retail and Supply and a year in which Retail and Supply have needed to cope with shifting challenges driven by COVID and with a backdrop of changing consumer expectations, habits and increasing levels of competition for the consumers spend. Often defining moments for industries and key moments for change. We are yet to see the full impact and true costs to business, the economy and consumer new normal. We see the footfall in St Helier at 50% of the beginning of 2020 and so we have distance to travel.

Our year as a committee has also been one of change with Daphne East stepping down with all our thanks in December 2020, and myself taking the role of chair in Jan 2021.

Our objective has been one of evaluation and, post this evaluation, setting up of the group to enable greater influence, impact, and outcomes. Our evaluations concluded that we needed to form a smaller group of selected sector specialists to represent the collective members. This is outlined below:

Sector	Member
Department Stores	John Marquis
Grocery	Stephen Forrester, Marion Gorrod
Food and Independents & Market Trade	David Dodge
Motor Trade	Miles Jude
Wholesale	Daphne East
Home Retail	Mark Syvret
Jersey Business	Lorie Rault
St. Helier	Connor Burgher
Supply Chain	Richard Evans
Digital/Ecommerce	Paul Murphy
Local Transport	Kevin Hart
Hair Salons	Francesca Rotherham

With these new sub-committees we agreed the priorities for the year ahead to ensure we keep regular focus. We agreed an approach of forming working groups to ensure continuous communication and the clear ownership of projects. These are highlighted below:

Priority		Chamber group representatives
1	a) Interim Retail Strategy b) Retail Strategy	David, Marion
2	Data Development	Alexia, Lorie, Paul
3	Population & Migration Policy	Stephen, Paul
4	Sustainable Transport Policy and Carbon Neutrality	David, Miles, Kevin, Richard
5	Tax (within Retail but felt required more support)	Lorie, John Shenton, Paul

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We also took time to define what we would, and would not, like to be as a group and for our members:

- Solid source of information and insight, backed by data assessment.
- Members group consisting of sector specialists
- Representatives of the collective membership
- Empowered to support views and deliver results and influence.
- Many flavours but one voice
- Bias for action from members
- Measured by our actions and outcomes
- Focused
- What we do not want to be:
 - Talk shop
 - Low credibility for stakeholders and contacts
 - Committee without results
 - A sum of only views and opinions that lack tangible data

Some key highlights of the projects and tasks we have been working on:

- **Data Development:** The Data Working Group has now developed a data page summarising the economic and value impacts of Jersey Retail. We wish to leverage more data and insights from our group and use this to help bring the collective audience together.
- **Interim Strategy Working Group:** has enabled discussion with Deputy Kirsten Morel and numerous interactions with Ian Clarkson - leading to the publication of the new Interim Retail Strategy. This is a considerable milestone, and our group continues to support and challenge the delivery of the 4 pillars within this report.
- **Broad Street:** Simon Crowcroft was invited to join the March 2021 Retail & Supply Committee meeting. There has been a mixed response from business along Broad Street regarding the effect of the closure of Broad Street on their businesses. Simon proposed that the closure could remain for the rest of 2021 to gauge the effect on business and traffic. A strategy and a policy are needed based on objective data which is in the process of being collected.

We have recovery fully in mind and our working groups continue to support efforts to help, shape, inform and support the development of government plans. Our efforts in making changes have also been shared with numerous parties to ensure we give clarity, support and point of contacts.

As a group and industry, we have challenges ahead and our intent in changing and communicating our new form is to ensure we can engage, support and improve. We will continue to engage members and use technology solutions further in the year ahead to do so.

Thank you from myself and Daphne to the Retail & Supply Committee for all their support, participation, passion and insight over the last 12 months.

Paul Murphy
Chair, Retail & Supply Committee

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Digital Committee:

The Jersey Chamber of Commerce Digital Business Committee continued to meet during the pandemic by moving to online meetings rather than in person. Several topics were discussed and debated including co-funding, remote working and the impact of lockdown.

IT felt that lack of clarity and communication from Jersey's Government gave the impression that Digital Businesses had little or no support during lockdown, however, the broader programs did reach technology firms, suggesting communications should be improved.

Once again and becoming a very frustrating matter, is that Government has made no attempt to speak to the Chamber for more than two years on anything in relation to its own technology programs. The Director for Policy and the Auditor General remain the only people to have engaged with our committee in the last two to three years, both of which were informative and helpful. We look forward to building a positive and meaningful relationship this year and are particularly interested in procurement and consuming the services of local business over the UK.

The Digital Business Committee has begun work on an internal intranet to better connect the committees and facilitate the general day to day workflow of the committees.

The committee said goodbye to two members and introduced two new members, providing a healthy and enthusiastic committee whom are motivated to start holding events again during 2021.

I would like to extend my thanks to all committee members, welcome new members and thank Murray, Jennifer and the Chamber team for their ongoing support.

Ronnie Isherwood
Chair, Digital Committee

Employment & Skills Committee:

The committee of 2020/2021 ran mainly under the Chair of Pauline Power, who, prior to the AGM has stood down due to work commitments. Our grateful thanks for her work, and we are delighted to welcome Leonie McCrann, who has now stepped in as Chair and will be reporting on their work in the next overview in twelve months from now.

During the year, the committee engaged regularly with the Minister of Social Security and the Employment Forum on the Minimum Wage and on the review of Statutory Annual Leave entitlement and working day rest breaks.

Migration and Population remains the subject at the top of the agenda for the committee this past year and that work will continue for the remainder of the consultation period in 2021. The Covid effect on the skills available on-island has resulted in some sectors reporting staff shortages and the Employment & Skills Committee is planning a Skills Survey of businesses to better understand the skills gaps.

The effects of Brexit have further compounded the hurdles to be overcome in recruiting employees in some sectors, with EU citizens now requiring a work permit, visa and for a job to be secured prior to arrival in the island. Closer working in the past year with the Jersey Customs and Immigration Service was a result of these changes. Chamber has also given an undertaking to work closely with Skills

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Jersey and with Social Security with those actively seeking work to ensure on-island talent is developed to its full potential.

The move to working from home during the past twelve months of the Covid restrictions on workplaces and travel has also raised new reviews of policies and on the wellbeing of staff working remotely.

Ongoing work on greater understanding and communication on diversity in the workplace will continue in the priorities for 2021 and newly formed working groups and new members of Chamber have been welcomed into the committee in recent weeks alongside side our new Chair and the collective knowledge of this group will be an asset to Chamber and the wider business community in the coming year.

Murray Norton

On behalf of the Employment and Skills Committee

Tourism, Venues & Attractions Group:

The Tourism, Venues & Attractions Group was formed in November 2020, as a replacement for the Transport & Tourism Committee.

The Group is made up of representatives from across the tourism industry, including accommodation operators, attractions, event organisers and hospitality.

The initial priority for the Group was to establish the key areas of focus for the coming 12 months and to start to engage with Government and other stakeholders on these issues.

The financial impact of Covid-19 on the tourism and hospitality sector has been immense and a primary concern of the Group is to ensure that Government continues to provide support for the remainder of 2021, as the continued impact of the pandemic on visitor numbers will continue into 2022.

The other primary areas of focus for the Group this year will be:

- Tourism Strategy – the creation of a new, comprehensive Tourism Strategy has commenced. The Group will play an active role in its development and ensure that the views of members are fairly represented in any feedback provided.
- Bridging Island Plan & Economic Land Use – ensure that no restrictions are placed on hotels and other accommodation operators in relation to re-development.
- Population Policy – monitor and respond to policy proposals when published. The impact of the migration & population policies could have a serious impact on the availability of labour within the sector and ad increased costs to business.
- Licensing – engage with Government and represent business views on any proposed changes

2021 will be a critical year for the tourism and hospitality sector. Our focus will be on helping to secure the industry's future as we follow the recovery path post-pandemic.

Robert Mackenzie

Chair, Tourism, Venues & Attractions Group

Building & Development Committee:

2020/21 has seen many new challenges for the Building and Development Committee brought about largely by the Covid 19 Situation, some bringing with them key issues that with a willingness from government may afford a change for the better. Items that we have been addressing on a day-to-day basis are listed below and outlined in more detail in the following paragraphs.

In relation to the Government of Jersey:

- Planning Procedure including formation of new planning working group.
- New Bridging Island Plan

In relation to wider industry related and other critical issues:

- Covid 19 payroll support scheme
- Jersey Climate conversation
- Housing & Immigration
- Brexit

The Building and Development committee started the year lobbying for the inclusion of consultants and other sectors within the construction industry previously not covered by the government payroll support scheme which had been brought about in response to the lockdown in March 2020. It resulted in successful inclusion of everyone within the construction industry helping to ensure that businesses were able to get back up and running as quickly as possible without the stress of not being able to pay staff if they were unable to work from home.

The industry saw a marked downturn in business at the beginning of lockdown which continued into summer 2020 and beyond with private commercial sector spending obviously cautious. There was a slight upturn in domestic spending probably brought about by lockdown and not being able to leave the island for holidays. Whilst this provided some work for smaller contractors, cancellations or deferral of some larger projects created much concern for many larger contractors. This, together with a worrying backlog at the Planning department brought about by staff shortages and planning department employees being re-deployed to track and trace/ covid related duties led to the formation of both a Planning working Group and a Construction industry response team. The new groups consist of members from both Chamber B&D committee, JECC and AJA and deal specifically with departmental planning related issues and fiscal stimulus respectively in an effort to help speed up/remove some of the bureaucratic process in order to free up work for the industry and aid recovery. The meetings have been successful and will be continued coming out of lock down as they provide useful dialogue between the Planning and other govt. departments and industry.

Due to Covid related delays to the proposed new ten-year Island Plan, a new Bridging Island Plan was put forward. The Building and Development Committee were involved in a scrutiny review of the shorter plan period and comments have been sent via scrutiny to the team involved with the new plan. Requests were made previously to be included as a part of a more detailed consultation process for the Island Plan but have not been forthcoming until now that the main public consultation has been released. The committee is currently undertaking a detailed review of the proposed plan prior to submitting a co-ordinated response and meetings are due to take place shortly.

We continue to monitor the effects of Brexit on the industry as well as other cost increase related issues due to shortage of materials and manufacturing brought about by lockdown.

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2021

The Building and Development committee have recently submitted information to the Jersey Climate Conversation, and we will be following this up as part of the work surrounding the Emissions, Sustainability and Energy sections of the island plan.

In conclusion, whilst Covid brought about some major unforeseen difficulties in the industry leading to an extraordinarily challenging year, it has also brought some positives in terms of increased communication and an apparent desire to all work together which we hope will continue as we hopefully return to some normality post pandemic.

Cathy Elliott
Chair, Building & Development Committee

Environment Committee

The year 2020/21 proved a problematical one for Chamber's Environment Committee with meetings proving impossible because of Covid-19 and thus there being little or no opportunity to engage face-to-face with politicians and indeed civil-servants although behind the scenes much dialogue has been held. On several occasions across the period Chamber, generally and Environment Committee members, individually or on behalf of the organisations they represent, have been offered the opportunity to contribute to high-level responses to consultations on the part of Government or indeed to submit observations directly on their own behalf.

The Pandemic we have all faced has limited progress on the part of the island with most of the Environmentally orientated major initiatives that were scheduled for progress in 2020 so inevitably this Report will essentially look forward as well as back. Twelve months ago, there was much talk of a "green tinge" to the recovery when it came and a pronounced desire to "build back better" and to capitalise on the new wave of "localism" that was so prominent early in the crisis and all these strands still should feature prominently.

So where are we now? An emerging Sustainable Transport Policy is yet to be fully detailed beyond the launch of four action plans covering Active Travel, the Bus Service, Parking and Mobility as a Service. There has been some progress but there is still much to be fleshed out. The Island's ambitions to move rapidly towards Carbon Neutrality is finally on the move with the current Citizen's Assembly on Climate Change due to complete its deliberations, for consideration by officers and to contribute towards a revised Strategy to be consulted on and laid before the House later this year. The intended 10 Year Island Plan has been revised by the creation of a Bridging Plan to cover 2022/24 which is currently out for consultation before being subject to an independent Inspectorate Examination and revision before again being lodged in the political arena for consideration, debate and possible amendment.

All these agenda items are interrelated, and it is intended to break the Environment Committee membership into sub-groups to consider and influence the debate on these major policy initiatives over the next couple of months. There is also likely to be an increasing need for consideration and input into plans for the island's New Hospital as detail starts to emerge. So, if last year proved to be a frustrating one 2021/22 is likely to be an extremely busy one.

Finally, it would be remiss of me to ignore the Third Sector after the hiatus of the last 12 months. Many NPO's rose magnificently to the challenges thrown up by Covid-19 but now are facing the consequences of exceptional calls on their financial and manpower resources over the period and now face recovery problems of their own. There is support being offered but will it be sufficient and well enough directed to preserve this vital sector as the island rebuilds? Only time will tell, but the signs at this point indicate much trouble ahead for a large number of Charities and associated organisations.

Jim Hopley
Chair, Environment Committee & Chamber Special Advisor, Sustainable Business/Third Sector

Honorary Treasurer Report

The final paragraph of my report for the year ended 28 February 2020 read "Looking forward, Covid19 will have an adverse impact on our financial performance as we are unsure when we will be able to host events this will have a significant negative impact on our income levels, however we continue to explore other ways to generate new income sources. As yet, we are unable to quantify the effects of Covid19 on our financial performance."

Covid19 required us to change our business model immediately as we were unable to host any face-to-face events (lunches, dinners, seminars). Murray Norton, our CEO, quickly familiarised himself with the technology to ensure we continued to provide services and valuable information to our members. He found sponsorship for the webinars, newsletters and email updates and continued to provide these services throughout the first lockdown and well into the second. This additional sponsorship was worth approximately £10,000.

We also adopted astute financial management during the uncertainty of Covid, only essential expenditure was incurred along with shrewd cash management and timely collection of debts has resulted in a healthy year end cash balance of £465,000 (£424,000 in 2020). A decision was also taken not to fill the events and marketing vacancy which has resulted in savings of staff costs compared to budget. Included within expenditure is a bad debt of £8,299. Our ticketing agent, a local business, did not survive the pandemic and was forced to close resulting in the bad debt shown in the accounts.

With the uncertainty and lack of event income we accessed government support in the form of payroll co-funding in the months we were eligible to claim. We were unsure whether our members would survive the pandemic and trade out the other side. Our CEO report refers to the number of new members over the period which has corresponded to an increase in subscription income from £126,000 to £128,000. This is very pleasing and, with the exception of the bad debt above, our trade debts are very low.

We have also incurred £10,209 on professional fees and disbursements in respect of our premise on Pier Road to review what options are available to us

In summary, managing our discrepancy spend, collecting cash on a timely basis (whilst supporting our members if needed), generating alternative sources of income and managing our cash has resulted in a surplus of £28,694 which is a result we did not expect to achieve a year ago.

I am also pleased that we do not propose to increase our subscriptions rates and will, for the second year running, hold them at current levels.

Adam Budworth FCA
Honorary Treasurer

Subscription Fees 2021/22 - Proposed

Category	Number of Employees	2020/21 Current fees	2021/22 Proposed Fees No Change
O	Single Person Business	£79	£79
A	Employing 2 to 5 persons	£146	£146
B	Employing 6 to 20 persons	£183	£183
C	Employing 21 to 30 persons	£267	£267
D	Employing 31 to 50 persons	£365	£365
E	Employing 51 to 100 persons	£470	£470
F	Employing 101 to 200 persons	£582	£582
G	Employing 201 to 400 persons	£979	£979
H	Employing 401 to 700 persons	£1,512	£1,512
I	Employing 701 persons upwards	£1,623	£1,623
J	Individual Private Members (Retired members only)	£29	£29
K	Voluntary and Community Sector Organisations	£46	£46

Independent Chartered Accountant's Review Report to the Executive Council of The Jersey Chamber of Commerce

We have reviewed the financial statements of The Jersey Chamber of Commerce (the "Chamber") for the year ended 28 February 2021, which comprise of the Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity and the related notes 1 to 11. The financial reporting framework that has been applied in their preparation is the Financial Reporting Standard 102 (the "FRS 102"), which are summarised in the financial statements, with the exception of the items detailed in the Statement of Compliance. This report is made solely to the Chamber, as a body, in accordance with the terms of our engagement letter dated 8 September 2021. Our review has been undertaken so that we may state to the Chamber those matters we have agreed with them in our engagement letter and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Chamber and the Chamber as a body for our work, for this report or the conclusions we have formed.

Chambers' Responsibility for the Financial Statements

As explained more fully in the Report of the Executive Council set out on pages 9-10, Chamber is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Chartered Accountant's Responsibility

Our responsibility is to express a conclusion based on our review of the financial statements. We conducted our review in accordance with International Standard on Review Engagements (ISRE) 2400 (Revised), Engagements to review historical financial statements and ICAEW Technical Release TECH 09/13AAF Assurance review engagements on historical financial statements. ISRE 2400 also requires us to comply with the ICAEW Code of Ethics.

Scope of the Assurance Review

A review of financial statements in accordance with ISRE 2400 (Revised) is a limited assurance engagement. We have performed additional procedures, which have been agreed in the engagement letter and are listed below in addition to those required under a review engagement. These primarily consist of making enquiries of management and others within the entity, as appropriate, applying analytical procedures and evaluating the evidence obtained. The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (UK and Ireland). Accordingly, we do not express an audit opinion on these financial statements.

The review of the engagement encompassed the following agreed upon procedures:

Agreed procedures

1. Obtain a trial balance as at the year end.
2. Obtain a nominal ledger from 1 March 2020 to 28 February 2021.
3. Agree opening balances to the prior year financial statements.
4. Review the nominal ledger entries to determine whether transactions for the year are reasonable in the light of our expectations and in comparison, against prior year figures.
5. Review of the fixed asset register.
6. Agree bank balances to original year end bank statements and to obtain bank confirmations.
7. Review and suggest amendments to the financial statements to ensure presentation is in line with the accounting policies therein.

Independent Chartered Accountant's Review Report to the Executive Council of The Jersey Chamber of Commerce *(continued)*

8. Review cash entries around the year end to determine that cut-off procedures in relation to 28 February 2021 are correct.
9. Review minutes of meetings held throughout the year and from the year-end to-date to confirm any significant changes affecting the financial statements have been accounted for correctly.
10. Complete a correspondence review to determine whether any material transactions need to be investigated.
11. Obtain year end supporting documentation for debtors and creditors.
12. Ensure depreciation is correct by recalculating for accuracy.
13. Review income and expenses ledger and agree key balances to appropriate transactions' evidence in order to ensure existence and completeness of income and expenditure items.

In relation to salaries and payroll related expenses, we will undertake the following work:

14. Obtain a list of all employees as at the period end; for the sample of selected employees, we will review pay rates as per the employment contract, review monthly payslips, recalculate monthly ITIS in line with ITIS slips and agree net pay as per payslip and monthly payroll workings to the actual transfer to the employee bank account.

We will review a sample of payroll journal entries in the accounting records and compare them to the payroll internal documentation as listed above.

15. We will report any difference noted in our Report of Factual Findings.
16. We will perform analytical review of payroll expenses comparing total expense and average number of employees as at year ended 28 February 2021.

Report of Factual Findings

- (a) With respect to item 1 we were provided with a trial balance for the year under review.
- (b) With respect to item 2 were provided with a nominal ledger from 1 March 2020 to 28 February 2021.
- (c) With respect to item 3 we were able to agree all opening balances to the prior year signed financial statements.
- (d) With respect to item 4 a review of the nominal ledger confirmed that all transactions were reasonable and in line with our expectations.
- (e) With respect to item 5 we were provided with a fixed asset register to review. We found no unusual transactions during our testing, and we are satisfied that there were no additions during the financial year that were wrongly classified. In respect of the Fixtures and Fittings, no breakdown was found on the FA register, which doesn't allow for appropriate assessment of each assets economic value (or for impairment purposes). We would advise that this breakdown be made for future use and consideration of the existence/use of office equipment to determine whether it should be removed from the financial statements.

Independent Chartered Accountant's Review Report to the Executive Council of The Jersey Chamber of Commerce *(continued)*

- (f) With respect to item 6 we matched the bank statement amounts back to the Xero trial balance and the Xero nominal ledger, no material differences were noted here.
- (g) With respect to item 7 there were no amendments to the financial statements that were not discussed and agreed with management.
- (h) With respect to item 8 we carried out cut off procedures testing for the current year-end, and up to the date of signing and approval of the financial statements for issue, which did not reveal any items that needed adjusting.
- (i) With respect to item 9 a review of the minutes for all meetings held throughout the year did not reveal any significant items affecting the financial statements which had not already been included.
- (j) With respect to item 10 a correspondence review was carried out and did not reveal any significant items affecting the financial statements which had not already been included.
- (k) With respect to item 11 supporting documentation was reviewed for both debtors and creditors which were then agreed to the nominal ledger. We inspected all invoices dates to ensure they were being included in the correct financial year.
- (l) With respect to item 12 the depreciation calculation was reviewed and recalculated. We did not reveal any items that needed adjusting.
- (m) With respect to item 13 a random sample of income and expense items were selected for testing. We received audit evidence for all transaction amounts and no errors were identified.
- (n) With respect of item 14 a list of employees for the current year was obtained and one sample of employees were selected for testing. A comparison and recalculation was made between their employment contracts, ITIS slips, and payslips were carried out to ensure all of the documents reconciled. No errors were identified.
- (o) With respect of item 15 no errors were identified.
- (p) With respect of item 16 an analytical review was performed on the payroll expenses. We compared the current year figures to the prior year for any large movements or inconsistencies. The current year payroll expense is in line with our expectations.

The Jersey Chamber of Commerce

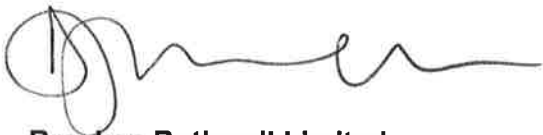
Annual Report and Financial Statements for the year ended 28 February 2021

Independent Chartered Accountant's Review Report to the Executive Council of The Jersey Chamber of Commerce *(continued)*

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements have not been prepared:

- so as to give a true and fair view of the state of the Chamber's affairs as at 28 February 2021, and of its net surplus for the year then ended;
- in accordance with the Financial Reporting Standard 102 (the "FRS 102"), which is summarised in the financial statements, with the exception of the items detailed in the Statement of Compliance; and
- in accordance with the requirements of the Chamber's Constitution.



Bracken Rothwell Limited
Chartered Accountants
Jersey, Channel Islands

Date: 01/02/2022

Statement of Total Comprehensive Income for the year ended 28 February

	Notes	2021		2020	
		£	£	£	£
Income					
Subscriptions			127,717		126,095
Lunches and seminars incl. sponsorship income (net)	1		19,889		28,950
Rent receivable			28,774		31,491
Hire of rooms			112		1,205
Chamber Online incl. sponsorship (net)			-		-
Reimbursed expenses			941		1,080
Chamber news: business brief			-		8,000
Other income			1,034		147
Payroll co-funding			16,000		-
Deposit interest			1,559		1,729
			<u>196,026</u>		<u>198,697</u>
Expenditure					
Staff costs		101,562		137,057	
Bursary costs		3,331		-	
Depreciation		8,597		8,711	
Legal and professional fees		3,937		4,659	
IT support and maintenance		6,661		5,159	
Rates and insurance		2,708		3,220	
Caretaking and cleaning		4,738		5,411	
Committee expenses		7,114		9,604	
Light, heat and water		1,278		1,897	
Telephone and postage		1,544		1,590	
Office expenses		4,198		3,178	
Printing, stationery and advertising		28		2,333	
Sundry expenses		685		5,830	
Travelling and entertaining		965		2,876	
Affiliation fees		1,007		1,014	
Accountants fee		-		1,312	
General repairs and maintenance		472		1,419	
Bad debts		8,298		-	
Revaluation of property		10,209		-	
			<u>167,332</u>		<u>195,270</u>
Net surplus before tax			28,694		3,427
Tax	4		<u>-</u>		<u>-</u>
Net surplus for the financial year and total comprehensive income			<u>28,694</u>		<u>3,427</u>

Continuing operations: all the items dealt with in arriving at the net surplus relate to continuing operations with the exception of the property revaluation.

The notes on pages 30 to 36 form part of these financial statements.

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2021

Statement of Financial Position at 28 February 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Investment property	5	710,000		710,000	
Property, plant and equipment	6	<u>13,099</u>		<u>21,696</u>	
		723,099		731,696	
Current assets					
Trade and other receivables	2	7,888		20,411	
Cash and cash equivalents		<u>465,750</u>		<u>424,176</u>	
		473,638		444,587	
Creditors: amounts falling due within one year					
Trade and other payables	3	<u>46,022</u>		<u>54,262</u>	
Net current assets		<u>427,616</u>		<u>390,325</u>	
Net assets		<u>1,150,715</u>		<u>1,122,021</u>	
Reserves:					
Capital reserve	7	1,009,348		1,009,348	
Accumulated surplus	7	<u>141,367</u>		<u>112,673</u>	
		<u>1,150,715</u>		<u>1,122,021</u>	

The financial statements were approved and authorised by the Executive Council on 10th December 2021



Jennifer Carnegie
President



Adam Budworth
Honorary Treasurer

The notes on pages 30 to 36 form part of these financial statements.

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2021

Statement of Changes in Equity at 28 February 2021

	Note	Capital reserve £	Accumulated reserve £	Total reserves £
Balance as at 1 March 2020		1,009,348	112,673	1,122,021
Surplus for the financial year	7	<u>-</u>	<u>28,694</u>	<u>28,694</u>
Balance as at 28 February 2021	7	<u>1,009,348</u>	<u>141,367</u>	<u>1,150,715</u>

The notes on pages 30 to 36 form part of these financial statements.

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2021

Notes to the accounts for the year ended 28 February 2021

General information

Jersey Chamber of Commerce (the "Association") is engaged in the promotion of trade, commerce and general prosperity of Jersey. The Association is a body corporate and its registered office is Chamber House, 25 Pier Road, St Helier, Jersey.

Statement of compliance

The financial statements have been prepared in compliance with United Kingdom Accounting Standards, including FRS 102, the financial reporting standard applicable to the United Kingdom and the Republic of Ireland ("FRS 102"). There was a departure from FRS 102 in relation to how income has been disclosed on the face of the Statement of Comprehensive Income. FRS 102 section 23.4 does not permit the 'netting' of income and expenditure under one heading. The executive committee believe that the 'net' figure helps the users of the financial statements to have a better understanding of the results. The gross income and expenditure have been disclosed in note 1 of the financial statements.

A further departure from FRS102 is in relation to Investment Property, as noted below. Again the Executive Committee believe the treatment adopted provides a more relevant perspective of the financial position of the Association.

Summary of significant accounting policies

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented, unless otherwise stated.

Basis of accounting

The financial statements have been prepared on the going concern basis, under the historical cost convention. The Association has applied the small entities regime under FRS 102(1A), which allows qualifying entities certain disclosure exemptions. The Association has taken advantage of the exemption from preparing a statement of cash flows.

Accounting estimates

The preparation of financial statements requires the use of certain accounting estimates. It also requires management to exercise its judgement in the process of applying accounting policies. Accounting estimates involve management's judgment of expected future benefits and obligations relating to assets and liabilities (and associated expense and income) based on information that best reflects the conditions and circumstances that exist at the reporting date. There have been no changes to the accounting estimates from the previous financial period.

Going concern

The Association meets its day-to-day working capital requirements through its bank facilities. After reviewing the Association's forecasts and projections, the Executive Council have a reasonable expectation that the Association has adequate resources to continue in operational existence for the foreseeable future. The Association therefore continues to adopt the going concern basis in preparing its financial statements.

The Jersey Chamber of Commerce

Annual Report and Financial Statements for the year ended 28 February 2021

Notes to the accounts for the year ended 28 February 2021

Revenue recognition

Revenue is recognised to the extent that the company obtains the right to consideration in exchange for services rendered. Revenue comprises the fair value of consideration received and receivable after discounts.

Government grants

Government grants are accounted for under the accruals model as permitted by FRS 102. Grants of a revenue nature are recognised in "other income" within profit or loss in the same period as the related expenditure. Grants received for the purpose of giving immediate financial support to the company with no future related costs are recognised in "other income" within profit or loss in the period in which they become receivable. The company has not directly benefited from any other forms of government assistance.

Subscription, rental and other income

Subscription, rental and other income is brought into account on an accruals basis. Rolling subscriptions are recorded as deferred income and released evenly to the income and expenditure over the period to which they relate. The membership year runs from 1 June to 31 May annually.

Interest income is brought into account when received.

Taxation

Taxation expense for the period comprises current and deferred tax recognised in the reporting period. Tax is recognised in the income statement. Current tax is the amount of income tax payable in respect of net rental income and investment income at a rate of 20%.

Deferred Tax

There are no timing differences between the taxable profits and net profit per the financial statements and therefore no deferred tax liability/asset has arisen.

Investment property

Investment property has been included at the most recent valuation. Gains or losses on revaluation are included in the statement of comprehensive income.

As noted below this includes some of the property used by the Association and is therefore not in accordance with the requirements of FRS 102 (which would require the own use element to be held at cost and depreciated).

Property, plant and equipment

Property, plant and equipment are recorded at historical cost or deemed cost, less accumulated depreciation and impairment losses. Cost includes the original purchase price, costs directly attributable to bringing the asset to its working condition for its intended use.

Notes to the accounts for the year ended 28 February 2021

(Property, plant and equipment Cont.)

Equipment and fixtures and fittings are stated at cost less accumulated depreciation and accumulated impairment losses.

Repairs and maintenance costs are expensed as incurred.

Fully depreciated property, plant & equipment are retained in the cost of property, plant & equipment and related accumulated depreciation until they are removed from service. In the case of disposals, assets and related depreciation are removed from the financial statements and the net amount, less proceeds from disposal, is charged or credited to the profit and loss account.

Depreciation is calculated to allocate the depreciable amount on the assets over their estimated useful economic lives as follows:

	%	Basis
Owned assets:		
Website and CRM system	33 1/3	Straight Line
Office and computer equipment	20	Straight Line
Fixtures, fittings and furniture	10	Reducing Balance

The Association's policy is to review the remaining useful economic lives and residual values of property, plant and equipment on an ongoing basis and to adjust the depreciation charge to reflect the remaining estimated useful economic life and residual value.

Financial assets

Basic financial assets, including trade and other receivables and cash and bank balances are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Financial assets are derecognised when (a) the contractual rights to the cash flows from the asset expire or are settled, or (b) substantially all the risks and rewards of the ownership of the asset are transferred to another party or (c) despite having retained some significant risks and rewards of ownership, control of the asset has been transferred to another party who has the practical ability to unilaterally sell the asset to an unrelated third party without imposing additional restrictions.

Cash and cash equivalents

Cash and cash equivalents represent those balances held within bank accounts and in term deposits of three months or less.

Financial liabilities

Basic financial liabilities, including trade and other payables are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest.

Notes to the accounts for the year ended 28 February 2021

(Financial liabilities Cont.)

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Financial liabilities are derecognised when the liability is extinguished, that is when the contractual obligation is discharged, cancelled or expires.

Provisions

Provisions are recognised when the company has a present legal or constructive obligation as a result of past events; it is probable that an outflow of resources will be required to settle the obligation; and the amount of the obligation can be estimated reliably.

Related party transactions

Transactions between Executive Council members and the Association for services rendered have been disclosed in the financial statements.

1. Income from events

	Lunches and seminars	
	£	
Gross income	41,368	
Expenses	<u>(21,479)</u>	
Net Income	<u>19,889</u>	

2. Trade and other receivables

	2021	2020
	£	£
Accounts receivable	1,300	13,275
Loan	3,766	5,000
Other debtors and prepayments	<u>2,822</u>	<u>2,136</u>
	<u>7,888</u>	<u>20,411</u>

Notes to the accounts for the year ended 28 February 2021

3. Trade and other payables

	2021	2020
	£	£
Accounts payable	2,700	4,626
Other taxes and social security	567	2,403
Accruals and deferred income	<u>42,755</u>	<u>47,233</u>
	<u>46,022</u>	<u>54,262</u>

4. Taxation

Income tax is charged at the rate of 20% (2020: 20%) and is assessed on net rental income and interest income less allowable expenditure.

5. Investment Property

	Land and buildings £
Valuation	
At 1 March 2020	710,000
Additions	10,209
Revaluation	<u>(10,209)</u>
At 28 February 2021	<u>710,000</u>
Net book value	
At 28 February 2021	<u>710,000</u>
At 29 February 2020	<u>710,000</u>

In 2018 the value attributed to 25 Pier Road, St Helier, Jersey has been derived by asking three local estate agents to value the property and adopting the middle valuation. The Executive are of the opinion this valuation is still relevant.

Notes to the accounts for the year ended 28 February 2021

6. Property, plant and equipment

	Website and CRM System	Office Equipment	Fixtures, Fittings and Furniture	Total
	£	£	£	£
Cost				
At 1 March 2020	<u>21,341</u>	<u>50,424</u>	<u>62,938</u>	<u>134,703</u>
At 28 February 2021	<u>21,341</u>	<u>50,424</u>	<u>62,938</u>	<u>134,703</u>
Depreciation				
At 1 March 2020	10,728	49,551	52,728	113,007
Charge for the year	<u>7,106</u>	<u>470</u>	<u>1,021</u>	<u>8,597</u>
At 28 February 2021	<u>17,834</u>	<u>50,021</u>	<u>53,749</u>	<u>121,604</u>
Net book value				
At 28 February 2021	<u>3,507</u>	<u>403</u>	<u>9,189</u>	<u>13,099</u>
At 29 February 2020	<u>10,613</u>	<u>873</u>	<u>10,210</u>	<u>21,696</u>

7. Accumulated fund and reserves

The balance on capital reserve represents principally the surplus arising from the disposal of the association's previous freehold property, less cost incurred on the newly acquired property to bring that property into prime condition.

8. Related party transactions

Executive Council members give up their time to support Chamber, and on occasion Chamber requires services that members, as business owners, provide to the public.

All related party transactions have been undertaken on arm's length terms.

There were no related party transactions during the year.

9. Events after the statement of financial position date

No events occurred after the Statement of Financial Position date which are required to be disclosed by the entity.

10. Ultimate controlling party

In the opinion of the Executive Council there is no ultimate controlling party.

Notes to the accounts for the year ended 28 February 2021

11. Post Balance Sheet Events

COVID-19 is a developing situation and as of the date of approval of these financial statements, the assessment of this situation will need continued attention and will evolve over time. From the view of the Executive Council, COVID-19 is considered to be a non-adjusting subsequent event and as a result, no adjustment is made in these financial statements. The Executive Council will continue to closely monitor the latest developments relating to COVID-19 and any possible future impact on the Chamber of Commerce.